

CITY OF COOS BAY URBAN RENEWAL AGENCY

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
January 6, 2026	2.a

TO: Chair Kilmer and Board Members

FROM: Christine Sylvester, Executive Coordinator

THROUGH: Nichole Rutherford, Agency Manager

ISSUE: Consideration to Approve Improvement Grant Request for 1200 Newmark Avenue

SUMMARY:

The property owner of 1200 Newmark Avenue, Primal Investments submitted an Improvement Program Grant application for a project that consists of Primal Investments plans to complete exterior improvements include new landscaping, fresh exterior paint, upgraded exterior lighting for improved safety and visibility, updated signage, and improvements to parking areas. The project will also include an extensive interior remodel to modernize the building into professional office suites.

ACTION REQUESTED:

If it pleases the Agency, approve the Improvement Grant request of \$150,000 of eligible expenses, subject to submittal of any required permits (floodplain and structural).

BACKGROUND:

The Improvement Program currently provides a 50/50 grant (based on the lowest bid) and the guidelines indicate a maximum grant award of \$25,000 per fiscal year. The program regulations request three written bids be obtained for the project. The applicant was able to acquire one bid for the project, one bidder did not respond to a request for bid. These bids do not include lighting upgrades that are planned in the parking lot as requests for bids were unsuccessful. The total estimated cost of the improvement project is \$750,000.

BUDGET IMPLICATIONS:

This request would be supported through an existing urban renewal funding source.

ATTACHMENT(S):

- 1200 Newmark Grant Application-2.pdf
- 1200 Newmark Project Plan.pdf
- Invoice 3259.pdf
- Invoice 3255.pdf
- Invoice 3257.pdf
- Invoice 3258.pdf