

CITY OF COOS BAY URBAN RENEWAL AGENCY

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
June 2, 2026	3.a

TO: Chair Kilmer and Board Members

FROM: Christine Sylvester, Executive Coordinator

THROUGH: Nichole Rutherford, Agency Manager

ISSUE: Consideration to Approve Improvement Grant Request for 190 Central Avenue

SUMMARY:

The business owner So It Goes Coffeehouse at 190 Central Avenue, submitted an Improvement Program Grant application for a project that consists of an archway between two units, air conditioning system, electrical upgrades to include a dedicated espresso machine circuit, architectural engineering and HOT materials testing, and structural determination

ACTION REQUESTED:

If it pleases the Agency, approve the Improvement Grant request of up to \$16,128.00 of eligible expenses, subject to submittal of any required permits (floodplain and structural).

BACKGROUND:

The Improvement Program currently provides a 50/50 grant (based on the lowest bid) and the guidelines indicate a maximum grant award of \$25,000 per fiscal year. The program regulations request three written bids be obtained for the project. The applicant was able to acquire one bid for the project, one bidder did not respond to a request for bid. These bids do not include lighting upgrades that are planned in the parking lot as requests for bids were unsuccessful. The total estimated cost of the improvement project is \$32,256.

BUDGET IMPLICATIONS:

This request would be supported through an existing urban renewal funding source.

ATTACHMENT(S):

- Docusigned Final Application.pdf
- 1388 Electric Quote.pdf
- 1382 Electric Quote.pdf
- Lowest Estimate for walkthrough.pdf
- SIGCH_No Addition.pdf
- Air Conditioning one side only.pdf
- Air conditioning both sides - SIGCH_Layout.pdf
- SIGCH_All.pdf
- SoItGoesCoffee_Structural Calculations.pdf
- Architectural engineer paid 2.pdf
- Architectural engineer paid.pdf
- Building Taxes.pdf
- Improvement Program - Encumbered Funds.pdf

