

CITY OF COOS BAY PARKS COMMISSION

Agenda Staff Report

MEETING DATE	AGENDA ITEM NUMBER
July 16, 2026	3.b

TO: Chair Lyons & Commissioners

FROM: Greg Hamblet, Operations Administrator

THROUGH: Jennifer Wirsing, Public Works Director

ISSUE: Parks and Grants Updates

SUMMARY:

Monthly update on park-related grants and projects provided by city staff.

ACTION REQUESTED:

No action requested at this time.

BACKGROUND:

City staff will provide a monthly update report to the Parks Commission to highlight progress on grants, capital improvements, and operations related to parks. These updates are designed to keep the

Commission fully informed, support proactive decision-making, and outline both recent accomplishments and the work anticipated in the coming months.

John Topits Park – Wildfire Mitigation:

- 2025 Community Wildfire Risk Reduction Grant (OSFM): The City of Coos Bay was awarded the Community Wildfire Risk Reduction Grant for \$75,000 from the Oregon State Fire Marshals Office. The purpose of this grant is to reduce wildfire risk by removing hazardous vegetation around the perimeter of the park adjacent to residential structures. The City has requested a grant extension until December 31, 2026, from OSFM. Project Update:
 - The project is approximately seventy-five percent (75%) complete. The contractor temporarily demobilized due to prior commitments and is anticipated to return to the project in late July / early August.

Mingus Park – Restrooms and Rewilding:

- 2024 Oregon Parks and Recreation Department (LGGP): \$343,464 awarded; total project cost \$572,441 with \$228,977 City match.
- 2025 Reser Family Foundation: The City of Coos Bay was awarded a grant for \$55,000. These funds were used to fund a portion of the match requirements for the LGGP grant.
 - Project Update: The restroom revitalization and rewilding improvements have been completed and are fully operational. Staff have submitted the final closeout report to the Reser Family Foundation and are completing final reimbursement requests, financial reconciliation, and closeout documentation associated with the LGGP grant.

Mingus Park Community Building – Historic Preservation & Interpretation:

- 2026 Certified Local Government (CLG) Grant – OPRD: Submitted February 27, 2026; awarded Parks Commission Meeting July 16, 2026

March 17, 2026 in the total amount of \$16,000. The award supports two complementary projects:

- Historic Structure Assessment (HSA): Funding will support a professional assessment of the Mingus Park Community Building (Scout Cabin) to evaluate structural conditions and identify priority preservation and stabilization needs.
- “Spectres Past from the Conundrum House Experience”: Funding will support the development of interpretive programming and storytelling elements that enhance public education and bring the site’s history to life.
 - Staff are coordinating with the Oregon State Historic Preservation Office (SHPO) to obtain approval of the project scope of work for the Historic Structure Assessment. Upon approval, staff anticipate moving forward with consultant procurement and contract execution. Staff are also working through contract execution and project coordination activities associated with the interpretive programming component of the CLG grant.
- 2026 Rotary Coos Foundation: A \$6,350 grant application was submitted on April 27, 2026, to support CLG grant application match requirement. Staff are coordinating with the Rotary Coos Foundation regarding funding eligibility and potential project components associated with the Mingus Park Community Building. The original request is being revised to better align with Foundation funding priorities. Application remains under review. Award notification is anticipated summer 2026.
- 2026 Kinsman Foundation: A \$4,400 grant application was submitted May 13, 2026, to complete the CLG grant application match requirement. Application remains under review. Award notification is anticipated summer 2026.

Mingus Park – Playground:

- 2026 Oregon Parks and Recreation Department (LGGP): Staff submitted a Local Government Grant Program (LGGP) application on June 4, 2026, requesting \$193,817.90 toward the \$323,029.84 Mingus Park Inclusive Playground Revitalization Project. The application is currently under review. Funding recommendations are anticipated in summer 2026, with final award decisions expected in fall 2026.
 - Staff are currently identifying and pursuing potential grant opportunities and partnership funding sources to assist with the required \$129,211.94 local match (40% of total project costs) should the project be selected for funding.

Empire Boat Ramp – Debris Boom:

- 2025-2027 Boating Facility Oregon State Marine Board (OSMB): The City was awarded \$595,192.86 on May 6, 2026, through the Oregon State Marine Board Boating Facility Grant Program to replace the debris boom and associated pilings at the Empire Boat Ramp.
- 2026 Oregon Department of State Lands (DSL) Submerged Lands Enhancement Fund: Application submitted April 2, 2026 requesting \$128,302 to support the OSMB grant application match requirement. Application remains under review. Award notifications are anticipated July 31, 2026. Application was unsuccessful.
- 2026 Bay Area Sportsmen's Association Inc. (BASA): The City was awarded \$2,000 on April 28, 2026, from BASA to support the debris boom replacement project match requirement.
 - Project Update: Staff opened bids on July 9, 2026, the apparent low responsive bidder was West Coast Contractors. Staff will present the bids to Council on July 21, 2026 for award of contract for an amount not to exceed \$685,769 which includes a 15% contingency. Staff are currently working through permitting requirements and coordinating with regulatory agencies to advance the debris boom replacement project toward implementation.

TGM (Comprehensive Bike & Ped Plan):

- ODOT Planning has completed the consultant selection process for the City’s Comprehensive Bicycle and Pedestrian Plan and awarded the project to Parametrix. ODOT and Parametrix are currently negotiating the Scope of Work (SOW), project schedule, and deliverables prior to

issuance of the Notice to Proceed (NTP). City staff will participate in the negotiation and coordination process with ODOT and Parametrix as the project advances toward kickoff.

Operations & Maintenance:

- Mowing and maintenance of Parks
- Ordered signs and red thermal plastic for the entrance to Mingus Park (10th Street entrance). One sign has been installed.
- Landscaping at the Tug Irene Soliciting bids for maintenance and landscaping services at the downtown boardwalk. Opened Bids on June 25, 2026, Clean Rivers was the low bidder on the project. At the writing of this staff report, staff is working on contract requirements with the contractor.
- Float at John Topits Park will be installed in July (fishing pier) this week
- Sinking of the F/V Commando on July 1, 2026

BUDGET IMPLICATIONS:

None

ATTACHMENT(S):