

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** March 23, 2026

**FROM:** Katrina Amos-Atkins, Deputy Town Administrator

**SUBJECT:** Change Order #15 for the Police Backup Dispatch Center Renovation Project

### **INTRODUCTION:**

The purpose of this agenda item is to request the Board of Mayor and Aldermen consider approval of Change Order No. 15 for the completion of the Police Backup Dispatch Center located at 2823 South Houston Levee Road (Fire Station No. 4).

### **BACKGROUND:**

Construction on the Police Backup Dispatch began in July 2025 to improve facility conditions and expand operational capacity by enlarging the dispatch control and server rooms, adding new workstations, upgrading the restroom for ADA compliance and expanding the parking lot. In addition to the renovation, Shelby County 911 requested enhanced IT upgrades to support the new consoles being installed such as backup cooling system, grounding halo, and improved cable infrastructure.

Shelby County 911 has contributed \$822,000 to complete this project. To date, with all change orders included, the construction of this project sits at \$429,685.67. Low Voltage and console furniture were purchased separately and were also funded by Shelby County 911.

### **DISCUSSION:**

Change Order No. 15, in the amount of \$1,750.00 is necessary to ensure the newly installed equipment is protected from electrical surges. The work to be performed includes installation of grounding bars and associated wiring at three locations in the dispatch room. This is the last remaining punch list item required to complete the project with A and B Construction, Inc. Change Order No. 15 will increase the total cost of construction to \$431,435.67.

### **BUDGET IMPACT:**

This project, including Change Order No. 15, is being funded by Shelby County 911; therefore, we do not anticipate any budget impacts.

### **ATTACHMENTS:**

[Collierville Police Back-Up Dispatch - Change Order No. 15 - Sent 2-24-26.pdf](#)  
[Change Order #15.pdf](#)

### **PROPOSED MOTION:**

To approve Change Order No. 15, in the amount of \$1,750.00, for the Police Backup Dispatch Center Renovation Project.

Board Action: Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

<b>Vote Total</b>	<b>Hall</b>	<b>Jordan</b>	<b>Robbins</b>	<b>Marshall</b>	<b>Stamps</b>	<b>Fraser</b>
<b>Yes</b>						
<b>No</b>						
<b>Abstain</b>						