

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: August 25, 2025

FROM: John Fox, Public Utilities Director

SUBJECT: Purchase of a Compact Excavator

INTRODUCTION:

The purpose of this agenda item is to request Board of Mayor and Aldermen approval to purchase a new E48 R2-Series Bobcat Compact Excavator from Williams Equipment and Supply Company through Sourcewell Cooperative Contract (#020223-CEC).

BACKGROUND:

Maintenance crews in the Water Distribution and Wastewater Collection Divisions currently rely exclusively on backhoes for excavation-related utility repairs. This operation has several limitations. Transporting backhoes to job sites is time-consuming and requires two operators, one for the backhoe and another for the dump truck. Compact excavators offer a more efficient and flexible alternative, as they can be trailered and hauled by a single operator. Their compact size and tracked operation make them ideal for working on narrow subdivision streets and accessing hard-to-reach easements on private property, while also minimizing damage to lawns and landscaping.

In addition to improved maneuverability, compact excavators are more cost-effective to operate, with lower attachment costs, and their use will help extend the service life of the Town's existing backhoes. Compact excavators are already widely used within the Public Works Department with great success due to their efficiency and versatility. If approved, this purchase will add the first compact excavator to the Utility Department's fleet.

DISCUSSION:

On August 13, 2025, staff obtained a Sourcewell Cooperative contract quote for a new E48 R2-Series Bobcat Compact Excavator from Williams Equipment and Supply Company in the amount of \$71,611.27 through Sourcewell Contract #020223-CEC. Staff in Utilities and Fleet Services have reviewed the proposed compact excavator specifications and have recommended purchase. Attached to this report is the Williams Equipment Sourcewell quote.

BUDGET IMPACT:

FY 2026

Fund	Dept.	Obj. Code	Description	Approved Line Item Budget	Previous Expenses	Proposed Expense	Balance	Budget Impact
413		16513-202601	Mini-Excavator	\$80,000.00	\$0.00	\$71,611.27	\$8,388.73	N/A

ATTACHMENTS:

[Williams Equipment Sourcewell Quote](#)

PROPOSED MOTION:

To approve the purchase of a new E48 R2-Series Bobcat Compact Excavator from Williams Equipment and Supply Company in the amount of \$71,611.27 through Sourcewell Cooperative Contract (#020223-CEC).

Board Action: **Motion By**_____ **Seconded By**_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						