

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: September 8, 2025

FROM: John M. Selberg, Fire Chief

SUBJECT: Ratification of the Change Order for Firehouse 6 Driveway Modification

INTRODUCTION:

This agenda item seeks ratification approval for the driveway apron modification at Firehouse 6. The modification is necessary because the existing 16" water main is located only 9" below ground. To protect the water main from the weight of fire apparatus entering and exiting the station, the proposed work will include additional compacted sand backfill, 12" reinforced concrete with #4 and #6 rebar, and an extended concrete section.

BACKGROUND:

Firehouse 6 is in the final stages of construction. This driveway apron modification is necessary to ensure the 16" water main, located only 9" underground, is protected from potential damage caused by the weight of fire equipment entering and exiting the station.

DISCUSSION:

Several options were evaluated for this modification. Zellner Construction, the Renaissance Group, and town engineers worked together to identify the best way to safeguard the water main while keeping costs under control. Once a final design was approved, Chief Selberg obtained verbal approval from the Mayor and Aldermen for the Change Order.

BUDGET IMPACT:

Fund	Dept.	Obj. Code	Description	Approved Line-Item Budget	Previous Expense	Proposed Expense	Balance	Budget Impact
321	42200	922-202207	Fire Station #6	\$8,394,526.00	\$7,987,461.82	\$29,040.00	\$378,024.18	N/A

ATTACHMENTS:

[Driveway Apron Modification for Firehouse 6.pdf](#)

PROPOSED MOTION:

To ratify the approval for the Change Order to modify the driveway for Firehouse 6 in the amount of \$29,040.00.

Board Action: Motion By _____ Seconded By _____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						