REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: November 23, 2026

FROM: Dale Perryman, P.E., Town Engineer

SUBJECT: Resolution 2026-29 - A Resolution to Amend Resolution 2006-53 Relative to the Sewer Reimbursement Policy

INTRODUCTION:
The purpose of this agenda item is to approve Resolution 2026-29 a Resolution to Amend Resolution 2006-53 Relative to the Sewer Reimbursement Policy by the Board of Mayor and Aldermen relative to Sewer Reimbursement Policy related to the Rolling Meadows Development.

BACKGROUND:
The first amendment, Resolution 2006-53 was approved at the November 27, 2006, BMA meeting. The resolution was established to provide reimbursement for qualifying sewer improvements and related eligible expenses. Since implementation, the policy has provided an important infrastructure needs for the southeast side of the Town. Examples are Collierville High School, Meadows of Clara's Ridge, The Grove of Clara's Ridge and Fire Station 6.

Over the past 20 years, this area of the Town has experienced growth, with a significant portion occurring within the Rolling Meadows Development. As the original developer of Rolling Meadows, the development is not subject to the sewer reimbursement fee. Extending the existing resolution would provide the Developer with additional time to collect applicable reimbursement fees from future development within the service area. These fees would assist in offsetting the Developer's costs associated with the installation and construction of the sewer line and help ensure the financial burden of the infrastructure investment is appropriately distributed among benefiting properties. The payments are collected yearly from January to December, and the payments are to be made to the Developer no later than February of the following year.

DISCUSSION:
Meadows Estate, LLC is requesting a 10-year extension to the existing agreement. The proposed amendment would also waive any reimbursement fees owed to Meadows Estates, LLC for Town projects connecting to the sewer system.

The following two provisions have been added to the resolution for the Second Amendment:

Section 13. Time Extension. The Resolution currently provides for reimbursement for a period of twenty (20) years from the date of final acceptance by the Town, as set forth in paragraph 8 of the Resolution. The Resolution is currently scheduled to expire on November 27, 2026. This Amendment shall extend the term of the Resolution for an additional ten (10) years. Accordingly, the expiration date of the Resolution shall be extended from November 27, 2026, to November 27, 2036.

Except as expressly amended herein, all other terms and provisions of the Resolution shall remain unchanged and in full force and effect.

Section 14. Reimbursement Fee Exemption. For the duration of the extension provided by this Amendment, the Town of Collierville and any facilities constructed by or on behalf of the Town during such period shall be exempt from payment of any reimbursement fees otherwise applicable under the Resolution or the Project Development Contract ("PDC").

Except as expressly amended he4rein, all other terms and provisions of the Resolution shall remain unchanged and in full force and effect.

STAFF RECOMMENDATION: Staff recommends approval of Resolution 2026-29 to Amend Resolution 2006-53 Relative to the Sewer Reimbursement Policy.

ATTACHMENTS:
Exhibit 1 - Vicinity Map.pdf
Exhibit 2 - Request Letter.pdf
Resolution 2026-29.pdf

PROPOSED MOTION:
To approve Resolution 2026-29 to Amend Resolution 2006-53 Relative to the Sewer Reimbursement Policy.

Board Action: Motion By_____ **Seconded By**_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						