

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: August 17, 2026

FROM: Josh Russell, Public Works Director

SUBJECT: Award of Construction Services Contract for the Municipal Court Emergency Standby Generator Project

INTRODUCTION:

The purpose of this agenda item is to award a Construction Services Contract to A & B Construction Company, Inc. for the installation of the Municipal Court emergency standby generator and associated electrical infrastructure.

BACKGROUND:

The Municipal Court was originally served by the emergency generator installed at Police Headquarters during the construction of the building in 1990. As part of an FY 2018 Capital Improvement Project (CIP), the Police Headquarters generator was replaced after reaching the end of its service life. Following a power outage caused by severe storms on June 25, 2023, it was discovered the replacement generator did not provide emergency power to the portion of the building occupied by the Municipal Court. As a result, the Municipal Court currently has no emergency backup power.

To address this deficiency, the project was included in the FY 2025 Capital Improvement Program to install a dedicated emergency standby generator capable of providing backup power to the Municipal Court during utility outages.

DISCUSSION:

Public Services assumed responsibility for this project in January 2025 when the Facilities Maintenance Division was transferred to the department. Following the transition, staff completed the engineering and design necessary to determine the infrastructure required to install a dedicated emergency standby generator at the Municipal Court.

Due to the scope of the project, the generator purchase and electrical installation are being procured separately. The construction portion of the project was publicly advertised in accordance with the Town's purchasing policies. Procurement notified fifty-five (55) vendors of the solicitation, thirteen (13) vendors requested bid documents, and four (4) bids were received.

Following its evaluation of the bids, the Procurement Division determined that A & B Construction Company, Inc. submitted the lowest responsive and responsible bid meeting all bid requirements and specifications in the amount of \$111,795.00. Staff recommends awarding the Construction Services Contract to A & B Construction Company, Inc.

A copy of the bid evaluation and contract documents have been included with this report for reference.

**BUDGET IMPACT:
CIP**

Fund	Dept.	Obj. Code	Description	Approved Line Item Budget ⁽¹⁾	Previous Expenses	Proposed Expense	Balance	Budget Impact
321	41210	949- 202501	Municipal Court Generator	\$197,919.00	\$18,500.00	\$111,795.00	\$67,624.00	\$75,919.00 increase

(1) Assumes the approval of Resolution 2026-22 on this agenda.

ATTACHMENTS:

[Municipal Court Generator Contract.pdf](#)

[Bid Evaluation - Municipal Court Generator Install.pdf](#)

PROPOSED MOTION:

To award a Construction Services Contract to A & B Construction Company, Inc. in the amount of \$111,795.00 for the installation of the Municipal Court emergency standby generator and associated electrical infrastructure.

Board Action: Motion By _____ Seconded By _____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						