REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: November 9, 2026

FROM: Josh Russell, Public Works Director

SUBJECT: Contract Amendment and Renewal for Sanitation Automated Routing Software

INTRODUCTION:
The purpose of this agenda item is to request approval of a contract amendment and renewal with Routeware, Inc. for automated routing software for Sanitation vehicles and equipment.

BACKGROUND:
On November 24, 2025, the Board of Mayor and Aldermen approved a contract with Routeware, Inc. to provide automated routing software for the Sanitation Division. The original agreement included nine tablets, front-office software, and associated services at a first-year cost of $33,480.00.

DISCUSSION:
Since implementation, Routeware has proven beneficial in improving route efficiency, documenting recycling contamination, and assisting staff with daily collection operations. The software has allowed staff to monitor route completion times and rebalance several collection routes to improve efficiency and accommodate continued residential growth. These improvements have eliminated the need for an additional recycling help truck on Wednesdays. The software has also improved documentation of recycling contamination, resulting in the removal of approximately 30 recycling carts over the past year.

The proposed contract amendment will expand the system from nine to 18 tablets. The additional tablets will be utilized in five brush trucks, three rear-loading trucks, and one vehicle for recycling cart audits or collection assistance. During leaf collection season, staff also plans to temporarily relocate tablets from brush trucks to leaf collection vehicles to better track collection progress and document service-related issues.

Funds were included in the FY27 Sanitation Division budget in anticipation of this amendment. Staff anticipates similar operational improvements as the software is expanded throughout the remainder of the Sanitation fleet.

BUDGET IMPACT:
FY 2027

Fund	Dept.	Obj. Code	Description	Approved Line Item Budget	Previous Expenses	Proposed Expense	Balance	Budget Impact
125	43200	255	Software Maintenance	$108,000.00	$6,750.00	$66,960.00	$34,290.00	N/A

ATTACHMENTS:
GS-25-01511 - Amendment 2 - Routeware.pdf

PROPOSED MOTION:
To approve a contract amendment and renewal with Routeware, Inc. for automated routing software for Sanitation vehicles and equipment.

Board Action: Motion By_____ Seconded By_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						