

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: October 12, 2026

FROM: Dale Lane, Police Chief

SUBJECT: Acceptance of (\$20,000) for the 2027 Tennessee Highway Safety Office Area Coordinator Grant

INTRODUCTION:

The purpose of this agenda item is to request approval from the Board of Mayor and Aldermen to accept the 2027 Tennessee Highway Safety Office Area Coordinator Grant in the amount of \$20,000.00.

BACKGROUND:

In March of this year, the Tennessee Highway Safety Office (THSO) invited law enforcement agencies across the state to apply for highway safety grants for the 2027 grant year.

In June, the Director of the Tennessee Highway Safety Office asked Lieutenant Shepard Taylor to serve as an Area Coordinator for the THSO. In this role, Lt. Taylor assists law enforcement agencies throughout surrounding West Tennessee counties with the administration and required reporting associated with their THSO grants.

The Area Coordinator is responsible for providing guidance, answering questions, and assisting participating agencies with meeting the reporting requirements of their grants.

DISCUSSION:

Each year, the Collierville Police Department (CPD) works to reduce traffic crashes and crash-related injuries on our roadways. To support these efforts, the Tennessee Highway Safety Office (THSO) provides grant funding to law enforcement agencies throughout the state.

The THSO has Area Coordinators located throughout Tennessee who assist law enforcement agencies with questions and requirements related to the proper administration and reporting of THSO grants. In recognition of these responsibilities, the THSO provides each Area Coordinator agency with a \$20,000 grant.

The grant funds overtime for personnel assisting other agencies and travel expenses associated with coordinator training. Any funds remaining after overtime and travel expenses may be used by the agency to purchase traffic-related equipment.

BUDGET IMPACT:

A budget amendment to appropriate the grant funds will be requested at a future time.

ATTACHMENTS:

[THSO Coordinator Grant Submission Form 2027.pdf](#)

[THSO Area Coordinator Contract 2027.pdf](#)

PROPOSED MOTION:

To accept the Tennessee Highway Safety Office Area Coordinator Grant in the amount of \$20,000.00.

Board Action: **Motion By**_____ **Seconded By**_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						