

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** May 11, 2026  
**FROM:** John Fox, Public Utilities Director  
**SUBJECT:** Contract Renewal for Water Meters and Related Accessories

### **INTRODUCTION:**

The purpose of this agenda item is to request Board of Mayor and Aldermen approval of a third contract renewal of the sole source contract with Consolidated Pipe and Supply for the purchase of Neptune water meters, related equipment, and accessories.

### **BACKGROUND:**

The Town provides water service to customers through meters ranging in size from 5/8" x 3/4" to 10". These meters are essential for accurately billing water and sewer services based on usage. The Town purchases approximately 2,000 water meters annually to support new installations and routine replacements. Since 2013, Consolidated Pipe and Supply has served as the Town's sole source vendor for Neptune meters, equipment, and accessories under Sole Source #134.

On May 22, 2023, the Mayor and Board of Aldermen approved a sole source contract with Consolidated Pipe and Supply for the purchase of Neptune water meters and related accessories. The initial contract term was twelve (12) months, with the option to extend for up to five (5) additional twelve-month periods, allowing a total contract term of up to seventy-two (72) months.

### **DISCUSSION:**

Consolidated Pipe and Supply Company is the sole authorized distributor of Neptune Technology Group products, including Neptune water meters, meter reading equipment, and related accessories. Neptune Technology Group is the exclusive manufacturer of these products, which are proprietary and only available through their authorized distribution network. Consolidated Pipe and Supply Company is currently the Town's approved sole source vendor for all Neptune products under Sole Source #134.

This contract renewal will authorize the continued purchase of Neptune water meters, equipment, and accessories for an additional twelve-month period, from May 22, 2026, through May 21, 2027. No price increases were requested with this renewal. The contract includes a termination clause, allowing cancellation with or without cause with thirty (30) days' written notice.

### **BUDGET IMPACT:**

Water meters are purchased for an inventory account, which is a non-budgeted item for the Water and Sewer Enterprise Fund. As meters are installed, "in ground", inventory is relieved and the meters are moved to a capital asset account as a group, which is then depreciated.

### **ATTACHMENTS:**

[GS-23-01358 - Contract Notice of Renewal-26-27.pdf](#)

**PROPOSED MOTION:**

To approve the contract renewal with Consolidated Pipe and Supply, Inc. for the purchase of Neptune water meters and related accessories for an additional twelve (12) month period.

**Board Action:** Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

<b>Vote Total</b>	<b>Hall</b>	<b>Jordan</b>	<b>Robbins</b>	<b>Marshall</b>	<b>Stamps</b>	<b>Fraser</b>
<b>Yes</b>						
<b>No</b>						
<b>Abstain</b>						