

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: October 13, 2025

FROM: Molly Mehner, Town Administrator

SUBJECT: Appointment of Stephen Hall as Assistant Town Attorney to Serve as Prosecutor for the Town of Collierville in Municipal Court

INTRODUCTION:

The purpose of this agenda item is to appoint a Prosecutor to serve in the Court System of the Town of Collierville.

BACKGROUND:

The Town has experienced a vacancy in its Municipal Court prosecutorial team. After serving as prosecutor for six years, Ms. Mary Thorsberg retired effective September 30, 2025, leaving one of the Town's part-time Prosecutor positions vacant.

The Municipal Court of the Town of Collierville is a court of General Sessions Jurisdiction and exercises original jurisdiction over all misdemeanor cases. Felony cases are heard up to the preliminary hearing stage in our court. In addition, the court decides traffic cases and city ordinance violations.

The duties of the assistant prosecutor include various functions as determined by the Lead Prosecutor. They may include any of the following: docket management, negotiating guilty pleas, prosecuting contested traffic tickets, pretrial review of cases, reviewing DUI videos, preparing judgment orders, conducting preliminary hearings, preparing waiver bind over/ held to the state, reviewing arraignment files before court, and liaison with police department, court clerks and attorneys.

DISCUSSION:

Mr. Hall has extensive experience in state and federal prosecution across West Tennessee. He has served for more than three decades as a career prosecutor, including twenty-four years with the United States Attorney's Office for the Western District of Tennessee, from which he recently retired. Before entering federal service, he was an Assistant District Attorney with the Shelby County District Attorney General's Office for seven years, including a two-year stint with the DUI Prosecution Team.

Mr. Hall has been recommended for this position by Mark McDaniel, Lead Prosecutor, Traffic; Nick Pierotti, Lead Prosecutor, Criminal; and, Nathan Bicks of Burch, Porter & Johnson, PLLC.

Mr. Hall has the experience needed by the Town in criminal prosecution to handle the caseload of the Municipal Court. A summary of his experience is attached for your review.

The Town Charter, Article VI Section 6.03, provides that Assistant Town Attorneys are appointed by the Board of Mayor and Aldermen. Additionally, Prosecutors handling General Session cases cannot defend clients in criminal matters in their private practice.

This position will serve in support of the Lead Prosecutor, Criminal. However, per Article VI of the

Town Charter, all Town Prosecutors are generally directed and managed by the Town Attorney.

BUDGET IMPACT:

Funding of this position is included in the FY 2026 Adopted Budget and will therefore have no additional budget impact.

ATTACHMENTS:

[Stephen Hall Summary of Experience.pdf](#)

PROPOSED MOTION:

To appoint Stephen Hall as Assistant Town Attorney effective October 14, 2025, subject to the swearing in and Oath of Office administered by a Tennessee State Judge.

Board Action: Motion By_____ **Seconded By**_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						