

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: July 13, 2026

FROM: John M. Selberg, Fire Chief

SUBJECT: Review of Bids and Award of Contract for Fire Uniforms and Accessories

INTRODUCTION:

The purpose of this agenda item is to obtain approval from the Board of Mayor and Aldermen for bids received for the purchase of Fire Department Uniforms & Accessories and award a contract.

BACKGROUND:

The previous five-year fire department uniforms & accessories contract expired, and the fire department submitted a requisition to bid fire department uniforms. The Procurement Division prepared the bid and notified thirty-one (31) vendors of the bid availability. Seven (7) vendors requested a copy of the bid specifications. We received four (4) bids.

DISCUSSION:

Attached is a copy of the Procurement Department's bid recommendation, bid response form, and bid tabulation sheets for your review.

The contract will be for a term of one year, with the opportunity for the Town to renew the contract for four additional one-year terms, for a total of five years. The cost of work uniforms increases throughout the year, and long-term contracts help save money.

BUDGET IMPACT:

Fund	Dept	Obj. Code	Description	Approved Line-Item Budget	Previous Expense	Proposed Expense	Budget Impact
110	42200	326	Fire Uniforms	\$62,420.00	\$0.00	Not to Exceed Budget	See Above
110	42210	326	Ambulance Uniforms	\$20,196.00	\$0.00	Not to Exceed Budget	See Above

ATTACHMENTS:

[TOC2026-33 - Fire Uniforms & Accessories Procurement Evaluation.pdf](#)

[GS-26-01582 Fire Uniforms and Accessories \(Re-bid\) Executed Contract - Before Mayor Signature.pdf](#)

PROPOSED MOTION:

To approve the award of contract for Fire Department Uniforms & Accessories to Emergency Equipment Professionals Inc. (EEP) Uniforms for the prices submitted in bid #TC2026-33, not to exceed the budgeted amount.

Board Action: Motion By_____ Seconded By_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						