

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** September 8, 2025

**FROM:** Greg Clark, Parks, Recreation and Community Services Director

**SUBJECT:** Contract Agreement with Collierville Sports Officials Association for 2025 Fall Sports

### **INTRODUCTION:**

The purpose of this agenda item is to approve an agreement with the Collierville Sports Officials Association (CSOA) for an amount not to exceed \$39,573.00 to provide Officiating/Scorekeeping Services for the Department's Youth Flag Football, Youth Baseball, & Youth Softball Programs for the 2025 Fall Season.

### **BACKGROUND:**

The Town of Collierville currently has an agreement with the Collierville Sports Officials Association (CSOA) to provide all officiating, scorekeeping and officials' assignments for our department's youth and adult athletic programs. CSOA has done a great job providing officials and scorekeepers for our programs and we are very pleased with their services.

### **DISCUSSION:**

This agreement is for CSOA, with Department oversight, to provide officials, scorekeepers, and assignments for the 2025 youth baseball, youth softball & youth flag football fall seasons. This will be a 'not to exceed' contract for \$39,573.00. The department will schedule all regular season games and post season tournament games, and at the end of the season will meet with CSOA and verify the exact number of games that were played and if additional payments or reimbursements are required.

#### Components of the Agreement:

- In Fall 2025, total projected flag football games: 150 games
- In Fall 2025, total projected baseball & softball games: 164 games
- Town provides to CSOA the fall league & tournament schedules
- CSOA is responsible for training and certifying officials and scorekeepers
- Town will provide officials training on age group specific league rules
- CSOA is responsible for assigning officials and scorekeepers and making sure officials are on-site as needed
- Town Staff and CSOA provide evaluations of officials

**BUDGET IMPACT:  
FY 2026**

Fund	Dept.	Obj. Code	Description	Approved Line Item Budget	Previous Expenses	Proposed Expense	Balance <sup>(1)</sup>	Budget Impact
110	44400	299-01	Youth Baseball/Softball & Football Officials	\$100,000.00	\$0.00	\$39,573.00	\$60,427.00	N/A

(1) The FY 2026 Adopted Budget includes approved expenditures of \$70,000.00 for baseball & softball officials and \$30,000 for youth flag football officials. (Note: If this expenditure of \$39,573.00 is approved, the remaining balance of \$60,427.00 will be used for official's expenditures for our department's 2026 Spring Youth Baseball/Softball Programs). Please, note that expenses for our youth football and youth baseball/softball programs are covered by participant registration fees which include uniforms, equipment, and officials/scorekeepers.

**ATTACHMENTS:**

[CSOA - 2025 Fall Agreement.pdf](#)

**PROPOSED MOTION:**

To approve an agreement with the Collierville Sports Officials Association (CSOA) for an amount not to exceed \$39,573.00 to provide Officiating/Scorekeeping Services for the Department's Youth Flag Football, Youth Baseball & Youth Softball Programs for the 2025 Fall Season.

**Board Action:** Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						