

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: April 27, 2026

FROM: Dale Lane, Police Chief

SUBJECT: Acceptance of Donation (\$48,293.31) from the Collierville Citizens Police Association for Police Headquarters and Dispatch Improvements

INTRODUCTION:

The purpose of this report is to seek approval from the Mayor and Board of Aldermen to accept a donation from the Collierville Citizens Police Association. This donation will support improvements within the Collierville Police Department, including the purchase of conference room furniture for Police Headquarters and facility enhancements to the dispatch center through repainting and recarpeting.

BACKGROUND:

The Collierville Police Department dispatch center was last updated in 2004 when the facility was new, and the paint and carpeting have remained unchanged since that time. Due to age and continuous use, both have reached the end of their useful life.

Additionally, the conference room table and chairs located in the administrative conference room have been in service since approximately 2010 and are showing significant wear. Recent repainting and recarpeting efforts within Police Headquarters have resulted in updated color schemes and the administrative conference room no longer match the updated areas of the building.

The proposed donation from the Collierville Citizens Police Association will address these needs by providing updated conference room furniture and funding for repainting and recarpeting within the dispatch center, ensuring a more consistent and professional appearance throughout Police Headquarters.

DISCUSSION:

The Collierville Police Department is requesting acceptance of a donation from the Collierville Citizens Police Association to support the replacement of conference room furnishings and updates to the dispatch center. The Collierville Citizen's Police Association voted on April 15 to approve this donation.

The proposed furnishings include the replacement of eighteen (18) conference room chairs, with ten (10) designated for the Criminal Investigations Division (CID) Conference Room and eight (8) for the Police Administration Conference Room. Additionally, eight (8) standard chairs will be added, with four (4) placed in each conference room to provide additional seating capacity as needed. The conference room seating will be provided by DreamSeat, which previously furnished the department's roll call room seating, and will include branding with the department's logo.

The conference room table in the Police Administration Conference Room is also proposed for replacement due to age, wear, and mismatch with the updated facility colors. The existing table in the

CID Conference Room remains in good condition and will not be replaced.

Within the dispatch center, repainting and recarpeting will align with the updated color scheme recently implemented throughout Police Headquarters, ensuring consistency with the Collierville Police Department’s established colors and maintaining a professional and cohesive appearance across the facility. The work will be completed by Alexander Construction LLC, the same contractor awarded the bid for similar improvements across multiple Town facilities this year, ensuring consistency in quality and design.

The total of services and furniture is \$48,293.31.

BUDGET IMPACT:

None

ATTACHMENTS:

[CCPA Donation Form.pdf](#)

PROPOSED MOTION:

To accept the donation of services and equipment from the Collierville Citizens Police Association for conference room furnishings and dispatch center improvements for the Collierville Police Department.

Board Action: Motion By _____ Seconded By _____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						