

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** August 25, 2025

**FROM:** Gary Vanderheyden, Chief Technology Officer

**SUBJECT:** Purchase of Dell PCs, Laptops, and Ruggedized Laptops

### INTRODUCTION:

To ensure the Town of Collierville's staff can perform their duties efficiently and securely, it is essential to provide them with reliable and up-to-date computing equipment. This report outlines a proposal for a standard hardware refresh.

### BACKGROUND:

A significant portion of the Town's current inventory of desktop PCs, laptops, and specialized ruggedized laptops is approaching the end of its operational lifecycle. These aging devices are becoming less reliable, are unable to support modern software effectively, and may pose security risks. A scheduled replacement is necessary to maintain productivity, reduce downtime, and ensure all devices are compliant with current security standards.

### DISCUSSION:

This proposal covers the purchase of various Dell computer models to meet the diverse needs of Town staff across all departments. The selection of Dell equipment is based on the Town's standardization for compatibility, ease of support, and competitive pricing through state contracts.

The purchase includes:

- **Desktop PCs:** For stationary staff members who require consistent computing power for daily administrative and operational tasks.
- **Laptops:** For mobile staff and management, providing the flexibility to work from various locations, both within the Town's facilities and remotely.
- **Ruggedized Laptops:** For personnel in Public Works, Police, and Fire departments who operate in challenging environmental conditions. These devices are built to withstand drops, spills, dust, and extreme temperatures.

This hardware refresh will lead to increased employee productivity, a stronger security posture, and reduced time and costs associated with repairing older machines.

**BUDGET IMPACT:****FY 2026**

<b>Fund</b>	<b>Dept.</b>	<b>Obj. Code</b>	<b>Description</b>	<b>Approved Line Item Budget</b>	<b>Previous Expenses</b>	<b>Proposed Expense</b>	<b>Balance</b>	<b>Budget Impact</b>
110	41640	948-1	End User Workstation Upgrades	\$132,241.00	\$0.00	\$42,716.98	\$89,524.02	N/A

**ATTACHMENTS:**
[Dell Quote 3000193140846.pdf](#)
**PROPOSED MOTION:**

To approve the purchase of Dell PCs, Laptops, and Ruggedized Laptops for the amount of \$42,716.98.

**Board Action:** Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

<b>Vote Total</b>	<b>Hall</b>	<b>Jordan</b>	<b>Robbins</b>	<b>Marshall</b>	<b>Stamps</b>	<b>Fraser</b>
<b>Yes</b>						
<b>No</b>						
<b>Abstain</b>						