

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: October 13, 2025

FROM: J.P. Spas, Budget Officer

SUBJECT: Resolution 2025-43 - A Resolution to Amend the FY 2026 General Fund and Capital Investment Program (CIP) Budgets

INTRODUCTION:

The purpose of this agenda item is: A. to amend the FY 2026 General Fund Budget to recognize revenue and appropriate General Fund unassigned fund balance and budget the related line-item and capital expenditures; and, B. to amend the FY 2026 CIP revenue line-item and budget the related capital expenditures.

DISCUSSION:

A. General Fund Budget Amendment

Police Grant

The Police Department is requesting a budget amendment to recognize and appropriate a Tennessee Highway Safety Office (THSO) grant award in the amount of \$85,000.00. The award will be used for the purchase of traffic equipment, to fund overtime to conduct traffic saturations, and to attend THSO training. This grant requires no local match. (Please refer to Exhibit A and the Memo "*Budget Amendment.*")

Public Services Vehicle Repair

Public Services is requesting a budget amendment to appropriate \$8,391.00 of General Fund unassigned fund balance to cover the cost of vehicle repairs. The vehicle was damaged in an accident in FY 2025 and an insurance reimbursement check in the amount of \$7,491.21 was received in June. (Please refer to Exhibit A and the Memo "*Facilities Maintenance Budget Amendment.*")

Shelby Drive Widening

Engineering is requesting a budget amendment to appropriate \$167,291.87 of General Fund unassigned fund balance and \$669,167.50 of a Tennessee Department of Transportation (TDOT) grant for a total appropriation of \$836,459.37 for the Shelby Drive Widening CIP project to cover the cost of construction contract change order #3. This is an 80% reimbursable grant. This will bring the total project budget to \$16,219,123.04. (Please refer to Exhibit A and the Memo "*Budget Amendment Request – PIN 125568 Shelby Drive from Sycamore Road to HWY 72.*")

B. Capital Improvement Program Budget Amendment

If the Shelby Drive Widening capital project budget amendment is approved, the Finance Department is requesting a budget amendment to appropriate and reflect the additional \$836,459.37 in the Town's Capital Investment Program. (Please refer to Exhibit B)

BUDGET IMPACT:

A. The FY 2026 General Fund Budget would be amended as follows:

	Revenue/ Other Sources	Expenditures/ Other Uses
Current Budget	\$ 93,635,574	\$ 85,714,136
Amendment	<u>85,000</u>	<u>93,391</u>
Amended Budget	93,720,574	85,807,527
Other Funding Sources:		
Fund balance appropriation		
Restricted	7,500	-
Committed	41,231	-
Assigned	-	-
Unassigned	266,321	-
Operating Transfer	<u>-</u>	<u>167,295</u>
Totals	<u>\$ 86,086,937</u>	<u>\$ 85,974,819</u>

B. The FY 2026 Capital Investment Program budget would be amended as follows:

	Revenue/ Other Sources	Expenditures/ Other Uses
Current Budget	\$ 14,052,118	\$ 14,052,118
Amendment	<u>836,459</u>	<u>836,459</u>
Amended Budget	<u>\$ 14,888,577</u>	<u>\$ 14,888,577</u>
Funding Sources:		
General Fund Unassigned Fund Balance	\$ 167,292	
TDOT Grant	\$ 669,167	

ATTACHMENTS:

[2025-43 Exhibit A.pdf](#)

[2025-43 Exhibit B.pdf](#)

[2025-43 Resolution.pdf](#)

PROPOSED MOTION:

To approve Resolution 2025-43, to amend the FY 2026 General Fund and Capital Investment Program (CIP) budgets.

Board Action: Motion By _____ Seconded By _____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						