

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: April 13, 2026

FROM: Jaime W. Groce, AICP, Town Planner

SUBJECT: Ordinance 2026-01 - **Second Reading and Public Hearing** - An Ordinance to Amend Title XV, Chapter 151, of the Town of Collierville Code of Ordinances by Amending §151.003 Definitions; §151.006(C) Fences, Walls and Hedges; §151.008 Traffic Impact Analysis; §151.021 Uses Permitted in Each Zoning District; §151.024 Specific Provisions for Conditional Uses; §151.025 Accessory Uses Permitted in Each Zoning District; §151.026 Temporary Uses, Activities, and Structures; §151.027(D) Site Development Standards for Traditional Zoning Districts; §151.049(A) TN: Traditional Neighborhood District; §151.050(A) MU: Mixed Use District; §151.115 Accessory Off-Street Parking Regulations; §151.116 Accessory Off- Street Loading Regulations; §151.160 Procedures for Planned Development Approval; §151.190 Exterior Lighting; §151.210 Single Family Design Standards; §§151.248 - 151.249 Design Review Commission; §151.268 Tree Planting Specifications; §151.308 Board of Zoning Appeals; §151.310 Conditional Use Permits; §151.311 Site Plan Review; §151.312 Amendments; §151.313 Vesting; and §151.314 Public Notice, Related to a Variety of Development Standards and Processes

INTRODUCTION:

The Board of Mayor and Aldermen (BMA) is considering, on Second Reading, Ordinance 2026-01(Exhibit 4), a staff-initiated amendment to the Zoning Ordinance addressing a variety of development standards and processes.

BACKGROUND:

The BMA discussed the proposed amendments at a non-voting retreat in January 2026 and provided guidance to staff. The Planning Commission (PC) discussed the proposed amendments at its December 2025 and February 2026 meetings and made a formal recommendation of approval on March 5, 2026. At the March 2026 PC meeting it was suggested Attachment F related to swimming pools be amended to better address stormwater runoff impacts for adjacent properties during the permitting process (see Pages 16 and 17 of Exhibit 4). Changes have also been made since the First Reading to Attachments E and R (see Pages 9 and 36 of Exhibit 4) related to the approval criteria for Site Plans and Conditional Use Permits (CUPs). Ordinance 2026-01 has been reviewed by the Town Attorney.

DISCUSSION:

- 1. Town Staff routinely prepare “cleanup” changes to the Zoning Ordinance and Town Code to address changes in State Law, changing technology, or enforcement concerns.**
- 2. A summary of the proposed amendments can be found in Exhibit 1. Topics to be addressed by Ordinance 2026-01 include.**
 - Recent Changes to State Law;

- Submittal Requirements & Processes;
- Parking & Traffic;
- Emerging Trends;
- Strengthening Enforcement & Improving Consistency;
- Reducing Frequent Board of Zoning Appeals (BZA) Variance Cases; and,
- Better Land Use Plan Implementation.

3. The changes will take effect on adoption of the ordinance on Third and Final Reading, however, language has been added to the ordinance stating the regulations will not apply to any pending applications.

NEXT STEPS:

- **BMA Review:** Ordinance 2026-01 requires three separate readings by the BMA to be adopted. The Third and Final reading, which would also be the effective date of the ordinance, is scheduled for April 27, 2026. Additional stakeholder input can be received throughout this process.
- **Additional Amendments:** The BMA will also consider separate amendments to the Town Code in a “companion” amendment (Ordinance 2026-03) later this spring. Such amendments require three separate readings. The PC will not have a formal role in the changes to the Town Code.

STAFF RECOMMENDATION: Approval of Ordinance 2026-01 is recommended, as it is consistent with the Grounds to Amend the Zoning Ordinance (Exhibit 3).

ATTACHMENTS:

- [Exhibit 1 - Edits Summary Table 3-24-26.pdf](#)
- [Exhibit 2 - Preapp Requirement Table 2-27-26.pdf](#)
- [Exhibit 3 - Neighborhood Meeting Info Packet Example.pdf](#)
- [Exhibit 4 - Ordinance 2026-01 - Cover Ord 3-23-26 with Attachments.pdf](#)

PROPOSED MOTION:

To approve Ordinance 2026-01 on second reading. (Exhibit 4).

Board Action: Motion By _____ Seconded By _____

| Vote Total | Hall | Jordan | Robbins | Marshall | Stamps | Fraser |
|------------|------|--------|---------|----------|--------|--------|
| Yes | | | | | | |
| No | | | | | | |
| Abstain | | | | | | |