

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** August 17, 2026

**FROM:** Josh Russell, Public Works Director

**SUBJECT:** Purchase of an Emergency Standby Generator for the Municipal Court

### **INTRODUCTION:**

The purpose of this agenda item is to approve the purchase of a new emergency standby generator for the Municipal Court.

### **BACKGROUND:**

The Municipal Court was originally served by the emergency generator installed at Police Headquarters during the construction of the building in 1990. As part of an FY 2018 Capital Improvement Project (CIP), the Police Headquarters generator was replaced after reaching the end of its service life. Following a power outage caused by severe storms on June 25, 2023, it was discovered that the replacement generator did not provide emergency power to the portion of the building occupied by the Municipal Court. As a result, the Municipal Court currently has no emergency backup power.

To address this deficiency, the project was included in the FY 2025 Capital Improvement Program to install a dedicated emergency standby generator capable of providing backup power to the Municipal Court during utility outages.

### **DISCUSSION:**

Public Services assumed responsibility for this project in January 2025 when the Facilities Maintenance Division was transferred to the department. Following the transition, staff completed the engineering and design necessary to determine the infrastructure required to install a dedicated emergency standby generator at the Municipal Court.

Due to the scope of the project, the generator purchase and electrical installation are being procured separately. The generator will be purchased through a Sourcewell Cooperative Purchasing Contract from Thompson Energy Solutions in the amount of \$67,623.51. The quote received from Thompson Energy Solutions has been included with this report for reference.

The electrical installation was competitively bid in accordance with the Town's purchasing policies and will be presented to the Board as a separate agenda item for award. To further reduce project costs, Town staff will construct the concrete generator pad in-house.

Because this is a new generator installation requiring significant electrical infrastructure, the total project cost exceeds the original FY 2025 Capital Improvement Program (CIP) budget. A separate budget amendment is being presented concurrently for the Board's consideration to provide the additional funding necessary to complete the project.

**BUDGET IMPACT:  
CIP**

| <b>Fund</b> | <b>Dept.</b> | <b>Obj.<br/>Code</b> | <b>Description</b>              | <b>Approved<br/>Line Item<br/>Budget<sup>(1)</sup></b> | <b>Previous<br/>Expenses</b> | <b>Proposed<br/>Expense</b> | <b>Balance</b> | <b>Budget<br/>Impact</b> |
|-------------|--------------|----------------------|---------------------------------|--------------------------------------------------------|------------------------------|-----------------------------|----------------|--------------------------|
| 321         | 41210        | 949-<br>202501       | Municipal<br>Court<br>Generator | \$197,919.00                                           | \$130,295.00                 | \$67,623.51                 | \$0.49         | \$75,919.00<br>increase  |

*(1) Assumes the approval of Resolution 2026-22 on this agenda.*

**ATTACHMENTS:**

[Updated Generator Quote 7-14-26.pdf](#)

**PROPOSED MOTION:**

To approve the purchase of a new emergency standby generator for the Municipal Court from Thompson Energy Solutions in the amount of \$67,623.51 through Sourcewell Cooperative Purchasing Contract No. 092222-CAT.

**Board Action:** Motion By\_\_\_\_\_ Seconded By\_\_\_\_\_

| <b>Vote Total</b> | <b>Hall</b> | <b>Jordan</b> | <b>Robbins</b> | <b>Marshall</b> | <b>Stamps</b> | <b>Fraser</b> |
|-------------------|-------------|---------------|----------------|-----------------|---------------|---------------|
| <b>Yes</b>        |             |               |                |                 |               |               |
| <b>No</b>         |             |               |                |                 |               |               |
| <b>Abstain</b>    |             |               |                |                 |               |               |