

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: April 27, 2026

FROM: Dale Perryman, P.E., Town Engineer

SUBJECT: Amendment to Contract with Shelby County for Community Development Block Grant (CDBG) for West Street Water System Improvements

INTRODUCTION:

The purpose of this agenda item is to request approval of an Amendment to Contract with Shelby County for Community Development Block Grant (CDBG) for West Street Water System Improvements in the amount of \$80,000.00.

BACKGROUND:

The West Street Water System Improvements project, included in the Town's FY 2025–2026 proposed budget, involves replacing an existing six-inch water line with a new eight-inch ductile iron line. The project also includes the installation of new fire hydrants, six-inch and eight-inch valves, water service lines, and meter boxes.

On June 23, 2025, the Board of Mayor and Aldermen accepted a Community Development Block Grant (CDBG) in the amount of \$240,000 to support the West Street Water System Improvements project.

DISCUSSION:

The Town opened bids on March 25, 2026, for the West Street Water System Improvements project. The lowest bid received was \$311,088.00, which exceeds the original grant amount by \$71,088.00. The attached agreement outlines the terms of the amendment, which is in the amount of \$80,000.00. Following this amendment, the total grant amount will be \$320,000.00.

The terms of the amendment are the same as the original agreement which are:

- The Town will be responsible for cost overruns that exceed the grant amount plus the amendment.
- The Town provides the funds up front and is reimbursed by Shelby County.
- The Town must comply with all accounting principles and procedures while administering the grant.
- The Town will be required to follow Davis/Bacon wage rates which are determined at the time of bidding.
- The contract terminates upon completion of the project.
- The Town will be responsible for project records maintenance and retention for three years after final payment.

STAFF RECOMMENDATION: Staff recommends approval of the amendment with Shelby County CDBG Program in the amount of \$80,000.00.

BUDGET IMPACT:

This grant was appropriated for the West St. Water System Improvements CIP project with Resolution

2026-08 at the April 13, 2026 Board meeting.

ATTACHMENTS:

[Vicinity Map.pdf](#)
[Amendment.pdf](#)

PROPOSED MOTION:

To approve Amendment to Contract with Shelby County for Community Development Block Grant (CDBG) for West Street Water System Improvements in the amount of \$80,000.00.

Board Action: Motion By _____ Seconded By _____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						