REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: November 9, 2026

FROM: Lisa Plath, Library Director

SUBJECT: Acceptance of Cash ($302,570.80) and Non-Cash Donations to the Lucius E. and Elsie C. Burch, Jr. Library

INTRODUCTION:
The purpose of this agenda item is to consider acceptance of $302,570.80 in cash and non-cash donations of a painting, 2 children's books and flashcards.

BACKGROUND:
The Friends of the Collierville Burch Library launched a Capital Campaign in 2025 to raise funds for the Furniture, Fixtures, and Equipment (FF&E) needed for the Library expansion project. To date, the campaign has generated $429,343.35 in cash contributions and pledges.

The initial $300,000 cash contribution represents the first distribution of campaign funds toward the expansion project. Prior to this distribution, a portion of the funds raised was used to cover the cost of the campaign consultant, while a small balance was retained to keep the campaign account open.

In addition to the capital campaign contribution, the Friends provided their annual donation of $2,550 to support Library programming and the staff appreciation luncheon. The Library also received $20.80 in miscellaneous cash donations and in-kind contributions consisting of a painting, books, and flashcards.

DISCUSSION:
During the reporting period, **July 1, 2026 – October 15, 2026,** the Library received cash and non-cash donations in support of its operations, programs, and collection.

The Library received $300,000 from the Friends of the Library Capital Campaign Fund and $2,550 from the Friends as their annual supplement to the Library's budget. An additional $20.80 was received in anonymous cash donations.

The cash donations will be allocated as follows:
- $300,020.80 to the Library Expansion FFE budget.
- $1,800 to the FY27 programming budget to support children's and adult programming.
- $750 to the FY27 coffee and food services budget for the staff appreciation luncheon.

The Library received the following non-cash donations, all of which were added to the Library's collection:
- One original 12 × 16-inch framed graphite and watercolor painting donated by Jerry Wilson.
- Two copies of the children's book Cozy Dreamer.
- One set of ACT preparation flashcards.

BUDGET IMPACT:

The Library has requested a budget amendment for the November 9th BMA meeting to add $300,020.80 to the Library Expansion CIP Project 321-44800-922-202404 for the FFE, $1,800 to the programming budget 110-44800-239 and $750.00 to the coffee & food services budget 110-44800-323.

ATTACHMENTS:
Library Donations - FY27 - 1st Quarter - Approved.pdf

PROPOSED MOTION:
To accept donations to the Lucius E. and Elsie C. Burch, Jr. Library for a total of $302,570.80 in cash and non-cash donations of a painting, 2 children's books and flashcards.

Board Action: Motion By_____ Seconded By_____

Vote Total	Hall	Jordan	Robbins	Marshall	Stamps	Fraser
Yes						
No						
Abstain						