

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** November 24, 2025

**FROM:** Greg Clark, Parks, Recreation and Community Services Director

**SUBJECT:** Contract Agreement with Collierville Sports Officials Association for 2025/2026 Youth Basketball

### INTRODUCTION:

The purpose of this agenda item is to approve an agreement with the Collierville Sports Officials Association (CSOA) for an amount not to exceed \$55,000.00 to provide Officiating/Scorekeeping Services for the Department's Youth Basketball Program for the 2025/2026 Season.

### DISCUSSION:

This agreement is for the Collierville Sports Officials Association (CSOA), with Department oversight, to provide officials, scorekeepers, and assignments for our Youth Basketball Program. This is a 'not to exceed' contract for \$55,000.00. The department will schedule all regular season games and post season tournament games. At the end of the season, staff will coordinate with CSOA on the exact number of games to determine if additional payments or reimbursements are required. Both Department staff and CSOA Board Officials are responsible for evaluating our youth basketball game officials.

Components of the Agreement:

- 2025/26 season, the projected youth basketball game total is: **499** games
- Town provides to CSOA the basketball league & tournament schedules
- CSOA is responsible for training and certifying officials and scorekeepers
- Town will provide officials training on age group specific league rules
- CSOA is responsible for assigning officials and scorekeepers and making sure officials are on-site as needed
- Town Staff and CSOA provide evaluations of officials

Please, note all direct expenses for our basketball sports program are covered by participant registration fees including uniforms, equipment, and officials/scorekeepers.

### BUDGET IMPACT:

**FY 2026**

| Fund | Dept. | Obj. Code | Description            | Approved Line Item Budget | Previous Expenses | Proposed Expense | Balance    | Budget Impact |
|------|-------|-----------|------------------------|---------------------------|-------------------|------------------|------------|---------------|
| 110  | 44400 | 299-01    | Officials - Basketball | \$60,000.00               | \$0.00            | \$55,000.00      | \$5,000.00 | N/A           |

### ATTACHMENTS:

[CSOA - 2025-26 Basketball Attachment.pdf](#)

**PROPOSED MOTION:**

To approve the agreement with the Collierville Sports Officials Association (CSOA) for an amount not to exceed \$55,000.00 to provide Officiating/Scorekeeping services for the Department's Youth Basketball Program for the 2025/2026 Season.

**Board Action:** Motion By\_\_\_\_\_ Seconded By\_\_\_\_\_

| Vote Total | Hall | Jordan | Robbins | Marshall | Stamps | Fraser |
|------------|------|--------|---------|----------|--------|--------|
| Yes        |      |        |         |          |        |        |
| No         |      |        |         |          |        |        |
| Abstain    |      |        |         |          |        |        |