

## REPORT TO THE BOARD OF MAYOR & ALDERMEN

**DATE:** May 12, 2025

**FROM:** John Fox, Public Utilities Director

**SUBJECT:** Contract Renewal for Water Treatment Chemicals TC2022-22

### **INTRODUCTION:**

The purpose of this agenda item is to obtain Board of Mayor and Aldermen approval for the third and final renewal of four contracts for the purchase of water treatment chemicals.

### **BACKGROUND:**

On May 9, 2022, the Board of Mayor and Aldermen approved four contracts for the purchase of water treatment chemicals. The contracts were awarded for one (1) year, with the option to renew for up to three (3) additional one-year terms.

The Town uses lime and sodium fluoride for treating water at the Water Treatment Plants and sodium hydroxide, sodium bisulfate and sodium hypochlorite at the Wastewater Treatment Plants.

The Water Treatment Division uses approximately 30,000 lbs. per year of sodium fluoride for cavity prevention and 165,000 lbs. per year of lime for pH adjustment at the water treatment plants.

The Wastewater Treatment Division uses approximately 37,000 lbs. per year of sodium hydroxide for pH and odor control, 31,000 lbs. per year of sodium bisulfite for dechlorination, and 3,400 gallons per year of sodium hypochlorite for filamentous bacteria control.

### **DISCUSSION:**

This agenda item seeks approval of a third and final twelve-month renewal. Vendors have confirmed that there will be no price increases for this renewal period.

The following vendors have agreed to renew their contracts for an additional twelve-month term at the current unit pricing:

- Hawkins, Inc.
- Ideal Chemical & Supply Company
- Chemrite, Inc.
- Univar Solutions USA

Staff recommends approval of the third and final one-year renewal of these contracts. This renewal supports continued operations at both the Water and Wastewater Treatment Plants without disruption or increased cost.

**BUDGET IMPACT:**

<b>Fund</b>	<b>Dept.</b>	<b>Obj. Code</b>	<b>Description</b>	<b>Approved Line Item Budget</b>	<b>Previous Expenses</b>	<b>Proposed Expense</b>	<b>Balance</b>	<b>Budget Impact</b>
413	52110	322	Chemical/Lab/Medical	\$231,600.00	\$195,990.12	\$35,609.88	\$0.00	N/A
413	52213	322	Chemical/Lab/Medical (Multiple Items)	\$56,707.00	\$34,022.00	\$22,685.00	\$0.00	N/A

**ATTACHMENTS:**

[GS-22-01267 Univar.pdf](#)

[GS-22-01238 Hawkins.pdf](#)

[GS-22-01268 Ideal.pdf](#)

[GS-22-01269 Chemrite.pdf](#)

**PROPOSED MOTION:**

To approve a contract renewal with Univar Solutions USA, Hawkins Inc., Ideal Chemical and Supply Co., and Chemrite Inc. at the current unit prices for an additional twelve-month period.

**Board Action:** Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_

<b>Vote Total</b>	<b>Hall</b>	<b>Jordan</b>	<b>Robbins</b>	<b>Marshall</b>	<b>Stamps</b>	<b>Fraser</b>
<b>Yes</b>						
<b>No</b>						
<b>Abstain</b>						