



**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING
CONSENT CALENDAR
Agenda Staff Report # 1.12
Meeting Date: June 10, 2026**

SUBJECT: Sole Source Agreement with Animal Friends of Valley for Animal Control Services

SUBMITTED BY: Jason Farag, Public Works Director/City Engineer

PREPARED BY: Daniel Torres, Public Works Manager

ACTION:

Approve the Agreement for Services between the City of Wildomar and Animal Friends of the Valleys for animal control and shelter services for a three-year term commencing June 10, 2026, with one optional one-year renewal term, and authorize the City Manager to execute the Agreement.

SUMMARY:

The proposed Agreement for Services between the City of Wildomar and Animal Friends of the Valleys (AFV) provides comprehensive animal control services for the City for a three-year term with one optional one-year extension at the City's discretion. Services include animal control response, sheltering, impoundment, adoption services, licensing support, public safety response, and enforcement related to domestic animal welfare and control.

AFV currently operates the regional animal shelter facility located in Wildomar and has historically provided animal control and sheltering services to the City under prior agreements dating back to 2014. The proposed agreement continues these services without interruption and establishes updated operational, insurance, indemnification, and service provisions consistent with current City contractual standards. The agreement includes a not-to-exceed compensation amount of \$290,819 over the initial term.

BACKGROUND:

Animal Friends of the Valleys (AFV) has provided animal control and shelter services to the City of Wildomar and neighboring communities in southwest Riverside County for over a decade. The City previously entered into agreements with AFV in 2014, 2017, 2018, 2021, and, most recently, the 2023 Agreement for Services, which expires on June 30, 2026.

The City of Wildomar is also a member agency of the Southwest Communities Financing Authority (SCFA), a Joint Powers Authority comprising Riverside County and the cities of Canyon Lake, Lake Elsinore, Menifee, Murrieta, Temecula, and Wildomar. SCFA was established for the purpose of constructing, financing, and supporting the operation of the regional animal shelter facility serving southwest Riverside County.

The SCFA animal shelter facility is operated by AFV pursuant to the regional operations agreements. The shelter facility at 33751 Mission Trail, Wildomar, serves the member agencies within its boundaries and supports regional animal sheltering, adoption, veterinary

care, and public animal welfare services.

DISCUSSION:

Staff recommends approval of the proposed agreement with AFV through a sole source procurement process due to AFV's unique operational relationship with the SCFA regional shelter facility and its established role as the operator of the SCFA animal shelter. AFV currently operates and manages the regional shelter facility pursuant to the Animal Shelter Operations Agreement and maintains the staffing, veterinary services, shelter operations, licensing coordination, adoption programs, and animal intake systems necessary to support the participating member agencies.

Due to AFV's direct operational control of the regional shelter facility, existing infrastructure, trained personnel, established licensing and animal records systems, and longstanding coordination with SCFA member agencies, staff determined that soliciting services through a competitive procurement process would not provide a practical or cost-effective alternative capable of delivering uninterrupted regional animal control and shelter services. Continuation of services through AFV maintains operational consistency with the SCFA regional shelter framework and avoids duplication of regional shelter infrastructure, operational systems, and administrative processes.

The proposed agreement provides comprehensive animal control and sheltering services for the City. Services include field response for stray, injured, dangerous, abandoned, or deceased animals; impound and quarantine services; sheltering and daily care of animals; veterinary and medical treatment as necessary; adoption and foster coordination; reunification efforts for lost pets; licensing support; euthanasia services when required by law or humane necessity; and ongoing shelter operations and facility maintenance.

Additional operational services include behavioral assessments, vaccination protocols, microchip scanning, public education, rescue partnership coordination, recordkeeping, and compliance with applicable California Code requirements. The agreement also establishes operational expectations regarding response procedures, holding periods, reporting requirements, shelter cleanliness, public accessibility, and animal welfare standards.

The proposed agreement continues the City's existing animal control service structure while incorporating updated City contract language, insurance requirements, indemnification provisions, operational standards, and service expectations. Staff has reviewed the agreement and determined it to be consistent with the City's operational needs and regional service obligations.

A copy of the proposed agreement is included as Attachment A. Staff recommends that the City Council approve the agreement and authorize the City Manager to execute the agreement.

ACCOUNT CODE:

100-4720-52115

FISCAL IMPACT:

The agreement establishes a not-to-exceed compensation amount of \$290,819 for the initial three-year term. Compensation supports operational staffing, shelter administration, animal intake and care, veterinary oversight, licensing administration, and field animal control

services. The agreement also provides the City with the option to exercise one additional one-year renewal term at the City's sole discretion.

ATTACHMENTS:

[A - Animal Friends of the Valleys Inc. 2026-2029](#)