



The City of *Saline*

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Memorandum

From: Parks & Rec Director Carla Scruggs

Date: November 21, 2022

Subject: 22-290 Rec Center Feasibility Study

Background Brief: The Rec Center Sustainability Task Force in their final report to City Council recommended to engage a consultant to perform a Rec Center feasibility study. On September 29, 2022, an RFQ was sent to several companies who perform this type of work as well as listed on Bid Net. On October 19, 2022, the Clerk's office received two proposals. Staff reviewed both proposals and is recommending that the City engage the services of Berry Dunn. The Berry Dunn proposal was the most comprehensive in addressing the project scope. Funds will need to be reassigned from Rec Complex fund balance to professional services for the cost.

Previous Action: Council previously approved implementation of the Rec Center Sustainability Task Force recommendations at its meeting on April 25, 2021.

Economic Impact: \$59,960 from Rec Complex Fund

Budget Line Items: 208-756-801-000

Recommended Motion:

MOVED

SECONDED

To **acknowledge** receipt of the memo from Parks and Recreation Director Scruggs and **approve/not approve** the proposal from Berry Dunn to provide a Feasibility Study for the Saline Rec Center in the amount of \$59,960 and to **authorize/not authorize** the City Treasurer to amend line item 208-756-801-000.

ATTACHMENTS:

[BerryDunn Cost Proposal Recreation Center Study.pdf](#)

[Saline Scope.pdf](#)

[Saline Rec Center RFQ 2022.doc](#)

