POULSBO CITY COUNCIL AGENDA SUMMARY

CONSENT AGENDA ITEM NO. 8.b

MEETING DATE: August 19, 2026

AGENDA ITEM	Journal Technologies Case Management Software for the Municipal Court
EXHIBITS	Journal Council Presentation_8.5.26
STAFFED BY	Davy/Knutsen
ESTIMATED TIME	1 min

SUMMARY STATEMENT

City Council is being asked to consider approval for the Municipal Court to enter into a contract with Journal Technologies for court software (case management) services. Due to timelines, it is necessary to enter into a contractual obligation prior to the 2027-28 budget process. Approval at this time will allow the Court to move forward with implementation planning and secure the contractual agreement. Funding for the contract will be included in the proposed 2027-28 budget.

The ongoing cost will be $35,000 (+ tax $3,255) per year.

WORKSHOP DATE:	August 5, 2026

IMPACTS

Expenditure Required? Yes	Included in Budget? No Amount: $431,755.00

SAMPLE MOTION:

Move to approve purchase of Journal Technologies Case Management Software and and authorize the Mayor to sign the contract on behalf of the City.