POULSBO CITY COUNCIL AGENDA SUMMARY

WORKSHOP AGENDA ITEM NO. 10.c

MEETING DATE: August 13, 2025

AGENDA ITEM	Kitsap Building Association ADU Build Partnership, Caretakers Residence Raab Park
EXHIBITS	NEW ADU NEW ADU COMPARED OT OLD TRAILER 1story-800sf 800 SF - 1 Story - Floor Plan KBA ADU MOU DRAFT
STAFFED BY	Wright
ESTIMATED TIME	15 mins

SUMMARY STATEMENT

The City Council approved in their 2024 budget $200,000 for the construction of a replacement caretakers unit at Raab Park. The former caretakers unit mobile home was removed in recent years. The Kitsap Building Association (KBA) approached the city with a proposal to donate their labor and time to construct one of the four pre-approved ADU plans on a city owned property. The KBA is requesting that the city approve the Raab Park site for this demonstration project. The unit they propose to construct is the 800 square foot, single story ADU. The challenge they have presented to their membership is to construct the unit in 5 days. The Raab Park site is ripe for construction as it has a cleared area where the former mobile was located, it has utilities, and the city council has already allocated in the budget money for a caretaker units construction. Cost estimates for materials are forthcoming.

WORKSHOP DATE:	

IMPACTS

Expenditure Required? Yes	Included in Budget? Yes Amount: 200,000

SAMPLE MOTION:

Move to the 8/20 consent agenda to grant the Mayor authority to sign the MOU with the Kitsap Building Association for the land and materials for the construction of the caretakers residence, utilizing the 800 square foot pre-approved ADU basic plan set commonly known as the Sinclair.