POULSBO CITY COUNCIL AGENDA SUMMARY

BUSINESS AGENDA ITEM NO. 9.a

MEETING DATE: August 5, 2026

AGENDA ITEM	SR305 Sewer Force Main - Right of Way Consultant Contract
EXHIBITS	RES Group NW ROW Services Contract_Jul 2026
STAFFED BY	Roberts
ESTIMATED TIME	5 mins

SUMMARY STATEMENT

The SR305 Sewer Force Main project is currently in design at the 60% level. In order to construct the project easements are required. The need for 4 easements have been identified - 3 are temporary construction impacts and 1 is a permanent utility easement. They are located on 3 properties with 2 separate property owners.

Given the complexity of the project and easements, the City has opted to contract with RES Group NW, a licensed ROW consultant currently working on the Noll Corridor project. The ROW consultant will prepare valuation reports of the easement area to provide fair market values, prepare offers, contact and negotiate with property owners, and prepare documents needed for settlements.

The consultant contract is $30,430.23 and is within the overall budget for the project.

The consultant fee does not include payment to property owners for easements. The settlement agreements will come before Council for signature once negotiations are complete.

WORKSHOP DATE:	

IMPACTS

Expenditure Required? Yes	Included in Budget? Yes Amount: 30,430.23

SAMPLE MOTION:

Move to approve the Consultant Contract with RES Group NW in the amount of $30,430.23 for Right of Way Services on the SR305 Sewer Force Main project and authorize the Mayor to sign the contract on behalf of the City.