# POULSBO CITY COUNCIL AGENDA SUMMARY

BUSINESS AGENDA ITEM NO. 9.d

MEETING DATE: June 3, 2026

| | |
|---|---|
| AGENDA ITEM | Downtown Paid Parking Vendor Contract - ParkMobile |
| EXHIBITS | |
| STAFFED BY | Harding |
| ESTIMATED TIME | 5 mins |

SUMMARY STATEMENT

City Council directed staff to move forward with paid parking in Anderson Parkway (aka Waterfront lot) this summer. To expedite procurement, staff utilized the Omnia Partners cooperative purchasing program in lieu of conducting a traditional RFP. Three parking vendors were selected for interviews, with ParkMobile as the preferred vendor. ParkMobile already provides paid parking services in privately owned downtown parking lots, creating a more seamless customer experience through an application that many visitors may already have downloaded or be familiar with. In addition, ParkMobile offers multiple payment options, including payment by QR code, mobile application, and telephone, supported by customer service assistance.
There are no fees required to implement ParkMobile. ParkMobile provides the signs that will be installed by our Public WOrks Department. ParkMobile is paid per transaction, which is a .40 on demand user fee per transaction.
ParkMobile also provides access to data for the city to utilize to understand parking demand and usage.

| | |
|---|---|
| WORKSHOP DATE: | |

IMPACTS

| | |
|---|---|
| Expenditure Required? No | Included in Budget? No<br>Amount: 0 |

SAMPLE MOTION:

Contract is currently being reviewed by the City Attorney and will be provided in the teal folders if it is received in time for the meeting. If contract is not received by meeting time, item will pulled from agenda.

Move to approve contract with ParkMobile for paid parking services and authorize the Mayor to sign the contract on behalf of the city.