POULSBO CITY COUNCIL AGENDA SUMMARY

CONSENT AGENDA ITEM NO. 8.a

MEETING DATE: October 8, 2025

AGENDA ITEM	Resolution No. 2025-13 - Poulsbo Police Body Worn Camera Redaction Fee
EXHIBITS	Proposal - Poulsbo Police BWC Redaction Cost Study 09.2025.pdf Resolution No. 2025-13 - Police Body Worn Camera Redaction Fee 2025-13 - Exhibit A to Cost Schedule
STAFFED BY	Harding
ESTIMATED TIME	1 min

SUMMARY STATEMENT

The Public Records Act permits law enforcement agencies responding to public records requests for Body Worn Camera (BWC) recordings to charge certain requestors the reasonable costs of redacting videos prior to disclosure. The Poulsbo Police Department has seen ever increasing requests for BWC recordings with approximately 54% of these requestors from non-involved persons who are often subsequently monetizing these videos by posting them on social media channels (such as YouTube). We are currently the only police agency within Kitsap County who are not yet imposing fees for BWC redactions. City staff are recommending a new fee be imposed for those requestors which are not exempt from fees. Attached is our Staff Report, our BWC Redaction Fee Study, and Draft Resolution. This has been reviewed and approved by our city attorney.

WORKSHOP DATE:	October 1, 2025

IMPACTS

Expenditure Required? No	Included in Budget? No Amount: 0

SAMPLE MOTION:

Adopt Resolution No. 2025-13, an resolution of the City of Poulsbo, Washington, amending the cost schedule for services provided by the police department establishing a fee for the processing of body worn camera video.