

THE CITY OF NEW SMYRNA BEACH - AIRPORT

CONSIDER THE APPROVAL OF AN AWARD OF BID TO P.A.V.C.O. CONTRACTING GROUP, LLC FOR THE CONSTRUCTION OF THE AIRPORT ADMINISTRATION BUILDING.

December 9, 2025

Background:

On September 22, 2025, staff advertised ITB 17-25-AIR for qualified contractors to provide proposals for the construction of a new airport administration building. With a budget of \$2.5 million dollars, the Florida Department of Transportation has previously offered, and the city has accepted, grant funding of 80% or \$2 million dollars towards the cost for construction. The remaining \$500,000 will be paid by airport funds.

On November 5th, 2025, in response to the advertisement, 12 bids were received. Based on a review of the bids and project experience, the Airport's consultant Avcon, Inc and airport staff are recommending Award of the Contract to P.A.V.C.O. Contracting Group, LLC for the total amount of \$2,308,966.32. The full ITB document can be viewed here [ITB 17-25-AIR Airport Administration Building](#) (Note that bidder entered a typo in OpenGov, some documents show a bid of \$2,309,966.32. The bidder confirmed this was an error and that their actual bid was \$2,308,966.32, supporting documentation attached).

The reason that the lowest bidder is not recommended is that the project experience submitted does not meet the requirement of demonstrating similar scope and complexity of work performed in the last 5 years, relevant project experience does not include any new construction and did not include any work on airports or in an airport environment. Therefore, the FSV bid is “non-responsive” and should not be considered for award of this project.

At approximately 5,000 square feet, the new facility replaces the existing administration facility which measures 1,000 square feet. The increased size will be a more inviting space for visitors as they enter or depart New Smyrna Beach with a lobby and waiting area. Visitors will experience an informal museum display area as they enter from the parking lot. Exhibits will highlight the history of the airport and its importance to aviation and the local community. Along with adequate office space for airport staff, the building will include some office and conference/training space that allows for future growth and that could be rented out for additional revenue in the short term. During construction, staff will be housed in a temporary trailer on-site which is included in the total cost of construction.

Findings:

Staff recommend approval of the Award of Bid to P.A.V.C.O. Contracting Group, LLC for the construction of the Airport Administration Building.

Fiscal Analysis:

Budgeted to 30430000.334407.26AAD

Total Cost - \$2,308,966.32

80% - \$1,847,173.06 reimbursable from FDOT

20% - \$461,793.26 local share

Strategic Plan Item:

No

Staff Report Created By: Arvin Weese - Airport Director

Attachments:

[Executed Grant Amendment #1 PTGA FM 451291-1 Construct Admin Building.pdf](#)

[Evaluation Tabulation.pdf](#)

[Recommendation of Award Letter](#)

[PAVCO CONTRACTING BID.pdf](#)

[CONTRACT_ITB_17-25-AIR_Airport_Admin_Bldg - signed.pdf](#)

[Affidavit for Human Trafficking - signed.pdf](#)