



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and City Council

FROM: Tina Moline

MEETING DATE: October 7, 2025

AGENDA SUBJECT: Approval of Request to Transfer Budget Appropriations from the General Grants Fund to a New Solid Waste & Recycling Grants Fund

SUMMARY:

The City has been awarded a \$50,000 Recycling Partnership Grant for its recycling program. These monies will be used to pay for the program's baler, facility signage and other necessary startup equipment costs. Since the recycling program is funded through the Solid Waste Fund which is an enterprise fund, the grant expenditures need to be recorded in an enterprise grant fund. The financial reporting system does not currently have a Solid Waste grants fund. A new fund will need to be created for the recycling program's grant award and associated expenditures. With this being a new fund, a budget appropriations transfer will also be necessary.

Staff is requesting a budget appropriations transfer of \$150,000 from the General Grants Fund to the new Solid Waste & Recycling Grants Fund. With this transfer, it gives sufficient budget capacity to cover additional grant awards and associated expenditures throughout the fiscal year.

FISCAL IMPACT:

There is no fiscal impact as this is just a transfer of budget appropriations and not a transfer of monies.

STAFF RECOMMENDATION:

Approve request to add a new fund and transfer \$150,000 in budget appropriations from the General Grants Fund to the Solid Waste & Recycling Grants Fund

SUGGESTED MOTION:

Motion to approve a request to add a new fund and transfer \$150,000 in budget appropriations from the Governmental Grants Fund to a new Solid Waste & Recycling Grants Fund