



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and City Council

FROM: Tina Moline

MEETING DATE: August 4, 2026

AGENDA SUBJECT: Approval of Resolution No. 5635- Authorization to Designate a Second Applicant Authorized Representative

SUMMARY:

On July 7, 2026 City Council authorized and designated the Mayor as the Applicant Authorized Representative with the Arizona Department of Emergency and Military Affairs (DEMA).

DEMA allows for additional Applicant Authorized Representatives.

City staff is asking Council to approve a resolution authorizing a designation of Shannon Warner, the City's Accounting Manager, as a second Applicant Authorized Representative (AAR). Designating an additional AAR will provide additional support by ensuring grant-related actions can be completed in a timely manner when the primary representative is unavailable. This authorization will support the City's ability to efficiently submit applications, execute required grant documents, and administer grant-funded projects in accordance with Arizona DEMA requirements.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends City Council approve Resolution #5635 authorizing to designate a second Applicant Authorized Representative for the City.

SUGGESTED MOTION:

Staff recommends City Council approve Resolution #5635 authorizing to designate a second Applicant Authorized Representative for the City.

ATTACHMENTS:

[Resolution No. 5635.pdf](#)

[Applicant Authorized Rep \(AAR\) - SW.pdf](#)