



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and City Council

FROM: Josh Noble

MEETING DATE: October 7, 2025

AGENDA SUBJECT: Kingman Tourism Initiative Grant Program Update and Proposed Revision

SUMMARY:

On August 1, 2025, the City of Kingman launched its first Kingman Tourism Initiative Grant Program, which provides funding of up to \$30,000 to Kingman-based non-profit organizations to support building repairs and structural upgrades that foster tourism and economic development activity. The goal is to enhance Kingman's visitor experience by improving non-profit facilities contributing to tourism-related attractions, cultural sites, and economic growth. The grant opportunity remained open for 31 days, officially closing on August 31, 2025. During the application window, City staff received two proposals. Unfortunately, the application process brought to light some challenges with the current process. Of the proposals received, one the improvements proposed did not fall under the list of approved improvements and was therefore disqualified. The other proposal was an approved improvement; however, the total project cost was over our \$50,000 procurement threshold, thus requiring a formal bid process. Most of the applicants for these grants don't have the experience or ability to perform a formal bid process, meeting the City's requirements. Finding this issue, staff is proposing changes to the grant application, requiring that the overall project cost be \$50,000 or less, and meet the City's procurement code. If approved, staff will reissue the solicitation for applications.

SUGGESTED MOTION:

Staff recommends canceling the current solicitation and making the attached draft recommendations to the application process.

ATTACHMENTS:

[Beale St. Theatre Proposal.pdf](#)
[HEVF Proposal.pdf](#)
[Tourism Initiative Grant - edits shown.pdf](#)
[Tourism Initiative Grant.pdf](#)