



Staff Report

AGENDA ITEM REPORT

DATE: August 11, 2025

SUBMITTED BY: Brittnei Nanson, Finance

ITEM TYPE: Agenda Item

AGENDA SECTION: CONSIDERATION OF AND ACTION ON

SUBJECT: Resolution R2025-42 Awarding Professional Audit Services to Singleton Clark & Company, PC and Authorizing the City Manager to Execute the Professional Services Agreement

BACKGROUND: The City of El Campo issued a Request for Proposals (RFP) for awarding a new audit contract for the City of El Campo. The RFP requested services for FY25-FY29.

Multiple proposals were received and evaluated by a selection committee. Based on qualifications, experience, approach methodology, and pricing, Singleton, Clark & Co was determined to be the most qualified proposer. Staff recommends awarding Singleton, Clark & Co the audit contract.

The initial contract period will begin in FY2025, and end FY2030 (5 years).

Fiscal impact: Funds will be included in the operating budget for each fiscal year. The first year will be \$40,500 and split between the General Fund and Utility Fund.

SUGGESTED ACTION: Adopt Resolution R2025-42 Awarding Professional Audit Services Agreement to Singleton Clark & Company, PC and Authorizing the City Manager to Execute the Professional Services Agreement.

ATTACHMENTS:
[Resolution No.R2025-25 Awarding Professional Audit Services to Singleton Clark.pdf](#)
[Professional Audit Services Evaluations Total.pdf](#)