



Staff Report

AGENDA ITEM REPORT

DATE:	July 14, 2025
SUBMITTED BY:	Kaylee Koudela, Administration
ITEM TYPE:	Appointments
AGENDA SECTION:	CONSIDERATION OF AND ACTION ON
SUBJECT:	Charter Review Commission Appointments
BACKGROUND:	As per City Charter §14.14, “Each city councilmember shall appoint a citizen of the City of El Campo to serve on the Charter Review Commission. The seven appointments shall be made at the first regular meeting of the City Council in July of each odd numbered year.” The term of this board is 6 months, with the option to extend for thirty (30) days with good cause. The duties of the Charter Review Commission are: (1) Inquire into the operation of the city government under the Charter provisions and determine whether any such provisions require revisions. To this end at least one public hearing shall be held. The commission shall have the power to compel the attendance of any officer or employee of the city and to require the submission of any of the city records which it may deem necessary to conduct any of its meetings or hearings. (2) Propose any recommendations it may deem desirable to insure compliance with the provisions of the Charter by the several departments of the city government. (3) Propose, if it deems desirable, amendments to this Charter to improve the effective application of said Charter to current conditions. (4) Report its findings and present its proposed amendments, if any, to the City Council. Any proposed Charter Amendments would be on the ballot for the City of El Campo voters in May 2026. For reference, the Charter Review Commission calendar is attached.
SUGGESTED ACTION:	Each Council Member shall appoint a citizen of the City of El Campo to the Charter Review Commission for a 6-month term.

ATTACHMENTS:

[Charter Review Commission Calendar 2025-2026 Preliminary.pdf](#)