



Staff Report

AGENDA ITEM REPORT

DATE: November 10, 2025

SUBMITTED BY: Kaylee Koudela, Administration

ITEM TYPE: Agenda Item

AGENDA SECTION: CONSIDERATION OF AND ACTION ON

SUBJECT: 2025 Charter Review Commission Report to Council

BACKGROUND: As required by City Charter Section 14.14 Charter Review Commission:

- (a) Duties of the Commission. It shall be the duty of the Commission:
 - (1) Inquire into the operation of the city government under the Charter provisions and determine whether any such provisions require revisions. To this end at least one public hearing shall be held. The commission shall have the power to compel the attendance of any officer or employee of the city and to require the submission of any of the city records which it may deem necessary to conduct any of its meetings or hearings.
 - (2) Propose any recommendations it may deem desirable to insure compliance with the provisions of the Charter by the several departments of the city government.
 - (3) Propose, if it deems desirable, amendments to this Charter to improve the effective application of said Charter to current conditions.
 - (4) Report its findings and present its proposed amendments, if any, to the City Council.

The 2025 Charter Review Commission held three (3) meetings and one public hearing. The final report of the 2025 Charter Review Commission, including a proposed City Charter amendment, is attached for review.

SUGGESTED ACTION: No action is required.

ATTACHMENTS:
[2025 Charter Review Commission Final Report _ Signed 20251020.pdf](#)