



Staff Report

AGENDA ITEM REPORT

DATE: June 22, 2026

SUBMITTED BY: Courtney Sladek, Administration

ITEM TYPE: Resolutions

AGENDA SECTION: CONSIDERATION OF AND ACTION ON

SUBJECT: Resolution R2026-33 Approving Amendment No. 1 to the Professional Services Agreement with Strand Associates, Inc. for Engineering Services Associated with the Hazard Mitigation Grant Program (HMGP) Water Plant Generator Project and Authorizing the City Manager to Execute the Amendment

BACKGROUND:

On February 7, 2025, the City entered into a professional services agreement with Strand Associates, Inc. for engineering services related to the HMGP Water Plant Generator Project. During construction, the contractor proposed alternative generator equipment and associated components that differed from the equipment specified in the contract documents.

As a result, Strand Associates performed substantial additional engineering services beyond the original scope of work. These services included detailed evaluation of alternative generator systems, automatic transfer switches, foundations, and related equipment to ensure compliance with project specifications and FEMA/TDEM grant requirements. The engineering team also participated in numerous meetings, reviews, and discussions with City staff, the contractor, and City Council to resolve specification issues and ensure the equipment ultimately provided met the City's contractual requirements.

Amendment No. 1 expands the engineering scope to formally include these additional construction-related services, extends the project completion schedule from May 29, 2026, to March 31, 2027, and increases the engineering contract amount from \$101,000 to \$146,000, representing an increase of \$45,000. The amendment also revises the Engineering Construction Support milestone to reflect the additional work performed.

The additional engineering efforts were necessary to protect the City's interests, maintain compliance with the original project specifications, and ensure the generators being installed provide the level of reliability and performance required for the City's critical water infrastructure.

FISCAL IMPACT: Approval of Amendment No. 1 will increase the Strand Associates professional services agreement by \$45,000, increasing the total contract amount from \$101,000 to \$146,000. Staff is seeking approval from TDEM/FEMA to include this amendment as an eligible project cost under the Hazard Mitigation Grant Program. If approved, 90% of the additional cost (\$40,500) would be reimbursed through the grant, resulting in an estimated local share of \$4,500. If the amendment is determined to be ineligible, the City would be responsible for the full cost of the amendment.

SUGGESTED ACTION:

Approve Amendment No. 1 to the Professional Services Agreement with Strand Associates, Inc. in the amount of \$45,000 and authorize the City Manager to execute all necessary documents.

ATTACHMENTS:

[Resolution No. 2026-33 Strand Amendment I HMPG Project.pdf](#)
[3925.052.1.\(OWNER REVIEW NFS-060426\) \(002\).pdf](#)