



Staff Report

AGENDA ITEM REPORT

DATE: November 10, 2025

SUBMITTED BY: Garret Bubela, Emergency Management

ITEM TYPE: Agreement

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Resolution R2025-52 Authorizing the Mayor to Execute an Intergovernmental Memorandum of Understanding (MOU) with Wharton County, the City of Wharton, and the City of East Bernard for the Development of an Updated Hazard Mitigation Plan

BACKGROUND: Wharton County, in partnership with the Cities of El Campo, Wharton, and East Bernard, is coordinating the development of an updated Wharton County Multi-Jurisdictional Hazard Mitigation Plan (HMP).

A Hazard Mitigation Plan is a long-term strategy developed in coordination with local jurisdictions, emergency management officials, and community stakeholders to identify natural hazards, assess risks, and develop projects and policies that reduce future disaster losses. FEMA requires that communities maintain a current, approved plan to qualify for federal mitigation grant funding. The plan addresses hazards such as flooding, hurricanes, severe storms, and other natural events that could impact the safety, property, and economic stability of the community.

The current plan is due for renewal in 2027, and the update process can take up to a year to complete. Beginning the process now through a coordinated, multi-jurisdictional effort ensures adequate time for public engagement, data collection, plan development, adoption, and FEMA approval prior to the expiration of the existing plan. Maintaining an approved and current Hazard Mitigation Plan is a federal requirement for eligibility under the Hazard Mitigation Grant Program (HMGP) and other FEMA mitigation funding opportunities.

To accomplish this, Wharton County will engage Scheibe Consulting, LLC to provide professional services to update the plan in accordance with FEMA guidelines. The County and participating cities have developed an Intergovernmental Memorandum of Understanding (MOU) outlining cost-sharing responsibilities and cooperative participation.

Under the proposed MOU, the total project cost is \$50,000, with the City of El Campo's share being \$12,500. The MOU term will extend from October 9, 2025, through October 9, 2031, covering the plan update, FEMA approval, and ongoing maintenance period.

Not joining the MOU and completing the Hazard Mitigation Plan independently would be significantly more expensive for the City. Therefore, the long-standing and cost-effective practice has been for the City of El Campo to participate jointly with other Wharton County entities in regional hazard mitigation planning.

Financial Impact: The City's share of the project costs is \$12,500. If the project billing occurs during FY26, it will be an unbudgeted expense and will be paid from the City's fund balance. If the cost does not hit until FY27, it will be included in the FY27 budget under Emergency Management in the General Fund.

SUGGESTED ACTION:

Approve Resolution R2025-52 Authorizing the Mayor to Execute an Intergovernmental Memorandum of Understanding (MOU) with Wharton County, the City of Wharton, and the City of East Bernard for the Development of an Updated Hazard Mitigation Plan

ATTACHMENTS:

[Resolution R2025-52 Authorizing MOU with County for Haz Mit Plan.docx](#)
[Approved MOU Hazard Mitigation Plan 10-27-2025.pdf](#)
[Approved Scheibe Consulting Hazard Mitigation Plan 10-27-2025.pdf](#)