



## Agenda Memorandum

Agenda Item - VIII.D

City Council Meeting  
June 3, 2024

**Subject:** Field E Scoreboard Project Leadership/Budget Authority

**Prepared By:** Novus Agenda, City Administration

### Background of Issue:

At the May 6th, 2024, meeting, Council approved City participation (1/3 of total cost, not to exceed \$15,000) in the acquisition/installment of a scoreboard for Field E. At that time, the understanding was that the School District would be the project lead, incurring total costs and receiving appropriate reimbursements from the City and Baseball Association. At project conclusion, the city would then take ownership of the scoreboard.

On Tuesday May 28th, 2024, the city was contacted by the school asking if (due to the school's auditors' request) the city would be able to take the lead on the project. This makes sense since the project will ultimately be dedicated to the city at project conclusion. Taking over as project lead will also allow the city more control/review on the front end.

The proposed change does require Council approval because of the Budget ramifications. While the net financial effect remains unchanged - the City would still contribute up to a net \$15,000 to the project - the overall expenditure level will increase, thus requiring Council approval. The new Budget adjustment would be to increase the allowable expenditure for the project to \$45,000, but to also add a corresponding revenue line item for \$30,000. Reviewing the attachments to refresh memory, the scoreboard itself is \$21,623; estimated installation costs increased the total project estimate to \$45,000. There is no change to the appearance/options of/on the scoreboard.

### Recommendation

Review and consider City taking lead in Field E Scoreboard project. This will require Council approval to increase the Budgeted expenditure from the approval \$15,000 to \$45,000.

### ATTACHMENTS:

[Dell Rapids School District 49-3 - Order Agreement - 844575-2-1.pdf](#)  
[Scoreboard concept.pdf](#)