



Agenda Memorandum

Agenda Item - XI.C

City Council Meeting
May 15, 2023

Subject: Personnel Performance Evaluation(s) - Updates

Prepared By: Justin Weiland, City Administration

Background of Issue:

Recommendation

Personnel Evaluations were conducted for two Public Works Positions. Administrator Weiland conducted an evaluation of Public Works Director Fjellanger. Administration is recommending a 3% performance raise increasing salary from \$92,011.92 to \$94,772.28. This increase is retroactive to the anniversary date of April 22nd.

Public Works Director Fjellanger conducted a performance review of Public Works Employee David Shuch. A recommended hourly rate increase of 3% will be retroactive to anniversary date of April 27th. The increase is from \$25.70 per hour to \$26.47 per hour.

City Administration is also providing the City Council with the update that Administrative Assistant/Utility Billing, Tammy Chamley, officially completed the 6 month probationary period. A review was conducted and Ms. Chamley was placed in Full-Time Permanent status as a City of Dell Rapids employee.

ATTACHMENTS: