



## Agenda Memorandum

Agenda Item - XI.B

City Council Meeting  
May 15, 2023

**Subject:** City and Community Hall Project - Bid Timeline Update

**Prepared By:** Justin Weiland, City Administration

**Background of Issue:**

### Recommendation

Architecture Incorporated has laid out a bidding timeline for the City and Community Hall Project. The City is nearing the bid phase of the conversion of the former Wells Fargo building to a new City Hall and community event space. The plans are nearly complete and ready for bidding. The below timeline has been established for the release of bids, answering questions and issuing potential addendums, bid opening and proposed award dates. The City Council may consider award of bids at the June 20th City Council meeting.

While working through the roof design, Architecture Inc. discovered that there was no insulation in the current roof. In order to properly insulate the roof and also provide for proper drainage upon the roof, this will require more work than originally anticipated. Architecture Inc is predicting that the roof as well as HVAC upgrade may push the city over the original \$2.4 Million to approximately \$2.5 million. Please remember that the project has not yet been bid and these are architect estimates. We are hopeful that no additional surprises occur throughout the bid process. The City is looking forward to getting moving on this important project.

5/16/23	DOCUMENTS RELEASED FOR BIDDING	
5/25/23	WALK-THRU	ONSITE
5/26/23	ADDENDUM1	
6/8 or 6/12	ADDENDUM 2	
6/15/23	BID DATE	BID OPENING 2PM
6/20/23	CITY COUNCIL APPROVAL TO PROCEED	

**ATTACHMENTS:**

[City and Community Hall - Summary of Construction Cost.pdf](#)