

## **Item Cover Page**

### **CITY COUNCIL MEETING AGENDA ITEM REPORT**

**DATE:** July 23, 2025  
**SUBMITTED BY:** Erin Jones, Purchasing  
**ITEM TYPE:** Agreement  
**AGENDA SECTION:** CONSENT AGENDA  
**SUBJECT:** Amendment No. 2 of RFP 23-009EJ with Matrix Consulting Group, LTD  
**SUGGESTED ACTION:** Approval of Amendment No. 2

**Is this item Quasi-Judicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

The City and Contractor entered into a Contract in response to RFP 23-009EJ (the "Contract") on July 26, 2023, whereby Contractor was to provide the City with consulting services to conduct an organizational and operational assessment of the City's Public Works & Utilities Department and Planning & Development Department. The Parties executed Amendment No. 1 on November 6, 2024, extending the Contract to July 25, 2025.

Now, therefore, the Parties desire to renew the contract for a period of one (1) year, through July 25, 2026.

**FINANCIAL IMPACT:**

GL Account: 00151220-534000

**ATTORNEY REVIEW/RECOMMENDATION:**

Reviewed and approved by Attorney Rudacille

**SUGGESTED MOTION:**

Motion to approve Amendment No. 2 of RFP #23-009EJ with Matrix Consulting Group, LTD.

**ATTACHMENTS:**

Amendment No. 2 to RFP 23-009EJ with Matrix