

## Item Cover Page

### CITY COUNCIL MEETING AGENDA ITEM REPORT

**DATE:** November 6, 2024

**SUBMITTED BY:** Erin Jones, Purchasing

**ITEM TYPE:** Miscellaneous

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** First Extension of RFP #23-009EJ with Matrix Consulting Group, LTD.

**SUGGESTED ACTION:** Approve contract extension

**Is this item Quasi-Judicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

The City and Contractor entered into a contract in response to RFP 23-009EJ (the "Contract") on July 26, 2023, whereby Contractor was to provide the City with consulting services to conduct an organizational and operational assessment of the City's Public Works & Utilities Department and Planning & Development Department. The Contract allows the option to renew for four (4) additional one-year periods. The City now desires to exercise the first of four options and extend the contract to July 25, 2025.

**FINANCIAL IMPACT:**

Operational Cost

**ATTORNEY REVIEW/RECOMMENDATION:**

Reviewed and approved by Attorney Rudacille

**SUGGESTED MOTION:**

Motion to approve the first extension of RFP #23-009EJ with Matrix Consulting Group, LTD.

**ATTACHMENTS:**

First Extension of RFP #23-009EJ with Matrix Consulting