

Item Cover Page

PLANNING COMMISSION MEETING AGENDA ITEM REPORT

DATE: January 21, 2026

SUBMITTED BY: Greg DeLong, Planning & Community Development

ITEM TYPE: Miscellaneous

AGENDA SECTION: **REVIEW OF BY-LAWS**

SUBJECT: Review and Approval of the Planning Commission Bylaws

SUGGESTED ACTION: Approval with staff's recommended modifications.

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

As part of the annual review of the Planning Commission bylaws, staff is proposing the following modifications:

- Page 1: Addition of "City of Bradenton Seal" to the top of the page. The addition of the Seal is to bring the document into compliance with the City's Branding Policy.
- Article III, Section 3: Added the "Office of the City Clerk" as an additional City staff member that can serve as the Secretary to the Planning Commission.
- Article XI: Planning Commission Chairperson's name will need to be updated per the result of the annual election. In addition, the Secretary to the Commission has been changed from Lori Brunner to Tamara Melton.
- All other proposed modifications are related to the approval date of the Bylaws.

FINANCIAL IMPACT:

N/A

ATTORNEY REVIEW/RECOMMENDATION:

Reviewed by City Attorney Rudacille.

SUGGESTED MOTION:

Motion to approve the Planning Commission Bylaws with staff's recommended modifications.

ATTACHMENTS:

[Planning Commission Bylaws](#)