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CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: June 10, 2026

SUBMITTED BY: Nicholas Toth, Purchasing

ITEM TYPE: Agreement

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Agreement for Professional Engineering and Technical Services for Sanitary Pipe and Manhole Lining with Kimley-Horn and Associates, Inc.

SUGGESTED ACTION: Approval

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

On December 12, 2025, a three-member evaluation committee reviewed and scored each of the proposals based on the ability of professional personnel, proposer's past performance and experience and project approach. Following scoring, three proposers were shortlisted to participate in a presentation and question and-answer session. On December 18, 2025, the shortlisted proposer gave their presentation and after the presentation and question-and-answer session with each of the firms, the committee reconvened and ranked each presentation. A three-way tie occurred between CHA Consulting, Inc., Kimley-Horn and Associates, Inc., and Weston & Sampson Engineers, Inc. Following the City's General Terms and Conditions, the Purchasing Department verified that all proposers certified having implemented a drug-free workplace program. Purchasing then invited back all three shortlisted proposers for a tie breaker procedure on December 22, 2025. The purchasing manager ran the meeting with a purchasing representative there as a witness. After the tie breaking procedures, Kimley-Horn was determined to be 1st, CHA Consulting, Inc. 2nd, and Weston & Sampson Engineers, Inc. 3rd. Kimley-Horn and Associates, Inc. having won the tie breaker and being a responsive and responsible proposer, is recommended for award. Purchasing is now bringing forth the negotiated agreement.

FINANCIAL IMPACT:

Funded by GL Account 40849000-56300-26550 (Sanitary Pipe Lining) and using FDEP and SRF funds.

ATTORNEY REVIEW/RECOMMENDATION:

Reviewed and Approved by City Attorney Scott Rudacille.

SUGGESTED MOTION:

Motion to approve the Agreement with Kimley-Horn for Engineering and Technical Services for Sanitary Pipe and Manhole Lining.

ATTACHMENTS:

[Agreement for Engineering and Technical Services for Sanitary Pipe and Manhole Lining](#)