

Item Cover Page

CITY COUNCIL MEETING AGENDA ITEM REPORT

DATE: November 6, 2024

SUBMITTED BY: Erin Jones, Purchasing

ITEM TYPE: Agreement

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Master Service Agreement (MSA) with OpenGov, Inc.

SUGGESTED ACTION: Approve Agreement for Mayor's signature

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

OpenGov is a comprehensive, cloud-based solution that empowers public agencies to manage and automate the complete process for developing and collaborating on all procurement projects. This will allow the City to streamline the development of solicitations through the award stage. Implementing this software will allow the City to operate efficiently in one comprehensive system across all departments and ensure a quicker process, accountability, transparency, and more vendor engagement within our solicitation process. The agreement is a 3 year annual subscription total of \$83,299.34

FINANCIAL IMPACT:

Approved in FY 2024-25 budget and utilize GL account 00151330-564000.

ATTORNEY REVIEW/RECOMMENDATION:

Reviewed and approved by Attorney Rudacille.

SUGGESTED MOTION:

Motion to approve the Master Services Agreement with OpenGov, Inc.

ATTACHMENTS:

[Master Services Agreement with OpenGov](#)

OpenGov Statement of Work
Order Form with OpenGov