

## Item Cover Page

### CITY COUNCIL MEETING AGENDA ITEM REPORT

**DATE:** November 6, 2024

**SUBMITTED BY:** Marcus Kerber, Purchasing

**ITEM TYPE:** Miscellaneous

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Recommendation for Award for RFP-24-028MK  
Subrogation Recovery Services

**SUGGESTED ACTION:** Authorize award and pursue a contract with selected vendor.

**Is this item Quasi-Judicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

The evaluation meeting for this solicitation is Monday November 4, 2024.

Following that meeting the Notice of Recommended Award will be provided along with any supporting documents.

On September 16, 2024, the City of Bradenton advertised Request for Proposal (RFP) #24-028MK Subrogation Recovery Services. Notice of this RFP was made through DemandStar and an outreach email (498 vendors notified). 11 vendors viewed the solicitation, and 3 vendors submitted proposals. All bidders were deemed responsive by Purchasing. The first evaluation meeting will be held on November 4, 2024, where a three-member evaluation committee will review and score each of the proposals based on the qualifications, capabilities and demonstrated experience, project approach, and compensation. After the committee members score each proposer, Purchasing will tally all the committees scores and deem the highest scoring proposer as the awarded vendor.

**FINANCIAL IMPACT:**

N/A - Financial impact will be included in the proposed contract that will be brought before Council once negotiations are completed.

**ATTORNEY REVIEW/RECOMMENDATION:**

Attorney Rudacille will be sent the contract for review once negotiated.

**SUGGESTED MOTION:**

Motion to authorize the award for RFP 24-028MK Subrogation Recovery Services and to pursue a contract with the selected vendor.

**ATTACHMENTS:**