

## **Item Cover Page**

### **CITY COUNCIL AGENDA ITEM REPORT**

**DATE:** July 26, 2023  
**SUBMITTED BY:** Kelly Thomas, Event Review Committee  
**ITEM TYPE:** Special Event  
**AGENDA SECTION:** CONSENT AGENDA  
**SUBJECT:** Winter Wonderland  
**SUGGESTED ACTION:** Approval with Stipulations

**Is this item Quasijudicial?**

No

**Does this item require a public hearing?**

No

**EXPLANATION:**

This is a family friendly event celebrating the holidays. It is an "A" level event with an expectation of 3,000 in attendance. The event will be held Dec. 9, 2023 on Old Main Street. The event will have vendors, snow slides, musical offerings and hay rides.

**ATTORNEY REVIEW/RECOMMENDATION:**

N/A

**SUGGESTED MOTION:**

Motion to approve the Winter Wonderland event with the following stipulations:

1. 2 BPD Extra Duty Officers onsite
2. Extra Port-o-Lets onsite
3. 4 Sanitation Staffers onsite
4. Certificate of Liability Insurance
5. Compliance with all COB Special Event Standards

**ATTACHMENTS:**

[Winter Wonderland Special Event Application and Site Maps](#)