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CITY COUNCIL AGENDA ITEM REPORT

DATE: July 24, 2024

SUBMITTED BY: Erin Jones, Purchasing

ITEM TYPE: Miscellaneous

AGENDA SECTION: CONSENT AGENDA

SUBJECT: Recommendation for Award for RFR 24-002EJ Elevated Water Tank Maintenance

SUGGESTED ACTION: Authorize award and pursue a contract with Utility Services, Co., Inc.

Is this item Quasi-Judicial?

No

Does this item require a public hearing?

No

EXPLANATION:

On May 3, 2024, the City of Bradenton advertised Request for Proposal (RFP) #24-002EJ Elevated Tank Maintenance and Asset Management. Notice of this RFP was made through DemandStar and an outreach email (565 vendors notified). 12 vendors viewed the solicitation and 5 vendors submitted proposals.

All bidders were deemed responsive by Purchasing. The Committee deemed all bidders responsible.

On June 6, 2024, a three-member evaluation committee reviewed and scored each of the proposals based on the qualifications, capabilities and demonstrated experience, project approach, and compensation. Prior to scoring the evaluation committee elected to award the solicitation to the highest scoring proposer. After the committee members scored each proposer, Purchasing tallied all the committees scores and deemed Utility Services, Co., Inc., as the highest scoring proposer. Utility Services, Co., Inc. having the highest score is recommended for award.

FINANCIAL IMPACT:

N/A - Financial impact will be included in the proposed contract that will be brought before Council once negotiations are completed.

ATTORNEY REVIEW/RECOMMENDATION:

Attorney Rudacille will be sent the contract for review once negotiated.

SUGGESTED MOTION:

Motion to authorize the award for RFP 24-002EJ Elevated Tank Maintenance and Asset Management and to pursue a contract with Utility Services, Co., Inc.

ATTACHMENTS:

[24-002EJ Notice of Recommended Award](#)
[Utility Service Co., Inc. Completed Bid Package](#)